



**Military
University
of
Technology**

**Notice
of the Rector of the Military University of
Technology**

No. 3/WAT/2024 of 29 October 2024

**on the announcement of the consolidated text of the resolution
on the adoption of the “Rules and Regulations of Studies at the Military University
of Technology”**

1. Pursuant to Article 18 (3) (34) (d) of the Statutes of the Military University of Technology attached to Resolution No. 16/WAT/2019 of 25 April 2019 on the adoption of the “Statutes of the Military University of Technology” (i.e. Notice No. 2/WAT/2024 of 27 March 2024), the consolidated text of Resolution No. 37/WAT/2022 of 28 April 2022 on the adoption of the “Rules and Regulations of Studies at the Military University of Technology”, (i.e. Notice No. 3/WAT/2023 of 4 October 2023), taking into account the amendments introduced by Resolution No. 61/WAT/2023 of 27 April 2023 of the Senate of the Military University of Technology amending the resolution of the Senate of the Military University of Technology on the adoption of the “Rules and Regulations of Studies at the Military University of Technology”, amended by Resolution No. 86/WAT/2023 of 22 June 2023 of the Senate of the Military University of Technology amending the resolution of the Senate of the Military University of Technology on the adoption of the “Rules and Regulations of Studies at the Military University of Technology” and by Resolution No. 29/WAT/2024 of 25 April 2024 of the Senate of the Military University of Technology amending the resolution of the Senate of the Military University of Technology on the adoption of the “Rules and Regulations of Studies at the Military University of Technology”, amended by Resolution No. 58/WAT/2024 of the Senate of the Military University of Technology of 27 June 2024 on the adoption of amendments to the resolution of the Senate of the Military University of Technology amending the resolution of the Senate of the Military University of Technology on the adoption of the “Rules and Regulations of Studies at the Military University of Technology”.
2. The consolidated text of the resolution provided in the Appendix to this Notice does not include Articles 2 and 3 of Resolution No. 61/WAT/2023 of 27 April 2023 of the Senate of the Military University of Technology

amending the resolution of the Senate of the Military University of Technology on the adoption of "Rules and Regulations of Studies at the Military University of Technology", which state as follows:

"Article 2

In individual student matters initiated and not completed before the effective date of this resolution, the previous rules shall apply.

Article 3

The resolution shall enter into force after the Minister of National Defence issues a decision on the approval of the Rules and Regulations of Studies at the Military University of Technology, with effect from 1 October 2023."

3. The consolidated text of the resolution provided in the Appendix to this notice does not include Articles 2 and 3 of Resolution No. 29/WAT/2024 of 25 April 2024 of the Senate of the Military University of Technology amending the resolution of the Senate of the Military University of Technology on the adoption of the "Rules and Regulations of Studies at the Military University of Technology", which state as follows:

"Article 2

In individual student matters initiated and not completed before the effective date of this resolution, the previous rules shall apply.

Article 3

The resolution shall enter into force after the Minister of National Defence issues a decision on the approval of the Rules and Regulations of Studies at the Military University of Technology, with effect from 1 October 2024."

Rector

gen. bryg. prof. dr hab. inż. Przemysław WACHULAK



**Wojskowa
Akademia
Techniczna**

**Resolution
of the Senate of the Military University of
Technology**

No. 37/WAT/2022 of 28 April 2022 on the

**adoption of the “Rules and Regulations of
Study at the Military University of Technology”**

Pursuant to Article 28 (1) (2) and Article 75 of the Act of 20 July 2018 – The Law on Higher Education and Science (consolidated text of Dz. U. /Journal of Laws/ of 2022, item 574, as amended), it is resolved as follows:

Article 1

1. The Rules and Regulations of Studies at the Military University of Technology, hereinafter referred to as the “Rules and Regulations of Studies”, as set out in the Appendix to this resolution, are hereby adopted.
2. The Rules and Regulations of Studies shall enter into force on 1 October 2022 after the Minister of National Defence issues a decision on the approval of the Rules and Regulations of Studies at the Military University of Technology.

Article 2

Resolution No. 24/WAT/2019 of the Senate of the Military University of Technology of 30 May 2019 on the adoption of the “Rules and Regulations of Higher Education Studies at the Military University of Technology” (as amended) shall be repealed.

Article 3

The resolution shall enter into force on the day of its adoption, with the exception of Article 2, which shall enter into force as of the effective date of the Rules and Regulations of Studies adopted by this Resolution.

President of the Senate

(-) płk prof. dr hab. inż. Przemysław WACHULAK

Appendix
to Resolution No. 37/WAT/2022
of 28 April 2022 of the Senate of the Military University of Technology

**Rules and Regulations of Studies
at the
Military University of Technology**

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Chapter 1.
General Provisions
Article 1

1. The Rules and Regulations of Studies at the Military University of Technology define the organisation and course of studies conducted at the Military University of Technology, hereinafter referred to as the “University”, as well as the related student rights and responsibilities, with the application of the provisions of the Act of 20 July 2018 – The Law on Higher Education and Science, hereinafter referred to as the “Act”.
2. Terms used in the Rules and Regulations of Studies shall have the following meanings:
 - 1) military student – a soldier appointed to a voluntary basic military service, lasting for the period of the first year of education specified in the study programme of the University, a soldier appointed to a professional military service after having completed voluntary basic military service, or a professional soldier directed to study at the University;
 - 2) civilian student – a person admitted to the University, studying without any obligations towards the Ministry of National Defence;
 - 3) student – a person studying at the University who has been registered as a student and who has taken the academic oath specified in the Statutes of the University, who is a civilian student, a military student or a national or international exchange student;
 - 4) degree course without a specific definition – first-degree studies, second-degree studies or long-cycle master's degree programme;
 - 5) faculty – organisational unit defined in the Statutes of the University;
 - 6) dean – a dean of a faculty or head of an organisational unit referred to in point 5;
 - 7) rector – Commandant-Rector of the Military University of Technology;
 - 8) learning outcomes – knowledge, skills and social competences acquired in the learning process, referred to in the Act of 22 December 2015 on the Integrated Qualifications System;
 - 9) classes or group of classes – subject, work placement, thesis and other undertakings provided for in the study programme;
 - 10) credit for classes – confirmation that the student has achieved the expected learning outcomes in these classes;
 - 11) ECTS credits – credits defined in the European Credit Transfer and Accumulation System as a measure of the student's average workload necessary to achieve the expected learning outcomes. One ECTS credit corresponds to 25–30 working hours, which comprise didactic classes organised by the University and the student's own work related to them.
 - 12) year of study – two consecutive semesters, provided that the first or last year of study may cover only one semester;
 - 13) resumption of studies – reinstatement of a person removed from the list of students of the University in the rights of a student;
 - 14) programme difference – classes required to be credited within a specified period as a result of comparing the assumed learning outcomes and the study programme conducted by a student at another higher education institution or before being removed from the list of students with the assumed learning outcomes and the study programme to which the student will obtain consent for further study as a result of transfer from another higher education institution, another field of study or resumption of studies; the programme difference remains until getting credit for the classes;

- 15) JSA – Uniform Anti-Plagiarism System referred to in Article 351 (1) of the Act;
 - 16) USOS (University Study-Oriented System) – an IT system used at the University for the management of studies;
 - 17) APD – Archive of Diploma Theses (USOS module);
 - 18) military recruitment centre – local executive body of the Minister of National Defence conducting recruitment for military service.
3. These Rules and Regulations of Studies apply to the following studies at the University:
 - 1) first-degree studies:
 - a) BSc – concluding with obtaining the professional title of inżynier,
 - b) BA – concluding with obtaining the professional title of licencjat;
 - 2) second-degree studies – concluding with obtaining the professional title of magister inżynier or magister;
 - 3) long-cycle master's degree programme – concluding with obtaining the professional title of magister inżynier or magister;
 4. First-degree studies and long-cycle master's degree programmes are intended for persons with a school leaving qualification.
 5. Second-degree studies are designed for those who have a graduate degree.
 6. Studies at the University are conducted full-time and part-time.
 7. The University offers the following study profiles:
 - 1) general academic profile, where more than half of the ECTS credits are allocated to classes related to the scientific activity of the University;
 - 2) practical profile, where more than half of the ECTS credits are allocated to classes that develop practical skills.
 8. The University may conduct:
 - 1) individual interdisciplinary studies on terms and conditions laid down in the Act;
 - 2) joint degree programmes with another higher education institution, an institute of the Polish Academy of Sciences, a research institute, an international institute, a foreign higher education or research institution on the terms and conditions of cooperation laid down in a written agreement;
 - 3) studies conducted in cooperation with a body which provides authorisation to practice a profession, a body conducting examination proceedings as part of obtaining authorisation to practice a profession, a professional self-government body, a business organisation or a registration body on terms and conditions of cooperation laid down in a written agreement;
 - 4) dual degree programmes with a practical profile conducted with the participation of the employer on the basis of a written agreement.

Article 2

1. The following persons shall be eligible to become students at the University:
 - 1) candidates for professional military service;
 - 2) professional soldiers;
 - 3) government officials;
 - 4) civilians.
2. Admission to studies shall be conducted by
 - 1) recruitment;
 - 2) confirmation of learning outcomes;
 - 3) transfer from another higher education institution, including foreign ones.

3. The rules for directing candidates for professional military service and professional soldiers to studies, as well as the course of military service of military students, are governed by the Act of 11 March 2022 on Homeland Defence, together with the implementing regulations issued thereunder, hereinafter referred to as “military regulations”.

Article 3

1. The duration of studies at the University shall be as follows:
 - 1) first-degree studies:
 - a) BA – at least six semesters,
 - b) BSc – at least seven semesters;
 - 2) second-degree studies – from three to five semesters;
 - 3) long-cycle master's degree programme – ten semesters;– subject to Article 24 (8).
2. The period of study shall include work placement:
 - 1) for studies with a practical profile of at least:
 - a) 6 months – in the case of first-degree studies and long-cycle master's degree programmes,
 - b) 3 months – in the case of second-degree studies;
 - 2) for studies with a general academic profile for a period defined in the study programme.
3. Part-time studies may last longer than the relevant full-time studies.
4. Study programmes shall specify the duration of studies in individual fields of study, taking into account the level and mode of study.

Article 4

1. A candidate for professional military service applying for admission to the University shall be subject to recruitment defined by military regulations and recruitment by the University.
2. A candidate for professional military service admitted to the University shall perform voluntary basic military service.
3. During voluntary basic military service, the candidate for professional military service shall undergo basic training culminating in taking the military oath.
4. The provision of paragraph 3 shall not apply to persons who have already received basic training or took the military oath.
5. Voluntary basic military service shall continue for the first year of education defined in the study programme until the date of appointment to professional military service.
6. A military student shall study in a specific field of study in conjunction with specific personnel corps, personnel group and military specialty.

Article 5

1. The University may charge fees for educational services related to the following:
 - 1) part-time education;
 - 2) repeating of certain classes during full-time studies due to unsatisfactory academic performance;
 - 3) studies conducted in a foreign language;
 - 4) conducting classes not covered by the study programme;
 - 5) full-time studies for foreigners conducted in the Polish language.
2. The University may also charge fees for
 - 1) conducting recruitment;
 - 2) carrying out the verification of learning outcomes;
 - 3) issuing a student book and student ID card, as well as duplicates of these documents;

- 4) issuing an additional copy of the diploma or a copy of the diploma supplement in a foreign language;
 - 5) issuing a duplicate of the diploma and the diploma supplement;
 - 6) use of student dormitories and student canteens – not applicable to military students.
3. The Rector specifies the rules for charging fees for educational services rendered and fees related to their course, as well as the mode and conditions of exemption from such fees.
 4. The fees referred to in paragraphs 1 1 and 2 shall be determined by the Rector's decision, issued prior to the start of recruitment, after consultation with the appropriate body of the student self-government.

Article 6

1. The superior of all University students shall be the Rector, and of students of a Faculty – the relevant Dean.
2. The superiors of military students, to the extent resulting from their military service, shall be persons defined by military regulations.

Article 7

1. Students of the University form a student self-government that operates on the basis of the student self-government regulations, whose compliance with the Act and the Statutes of the University is confirmed by the Rector.
2. The student self-government shall be the exclusive representative of all students of the University. The rules of student representation are laid down in the student self-government regulations.

Article 8

- 1.¹⁾ Individual student matters shall be resolved by decisions, including administrative decisions where required by the Act or where required by military regulations in the case of military students.
2. Administrative decisions shall be issued by the Rector, in particular concerning the following individual student matters:
 - 1) *Repealed*
 - 2) *Repealed*
 - 3) removal from the list of students;
 - 4) refusal of admission to the University;
 - 5) refusal of admission to the University as a result of transfer from another higher education institution;
 - 6) refusal of admission to the University as a result of confirmation of learning outcomes;
 - 7) granting and refusal to grant benefits from the student scholarship fund;
 - 8) declaration of invalidity of a diploma due to reasons referred to in Article 60 (2);
 - 9) admission to and dismissal from the University of a foreigner;
 - 10) exemption of a foreigner from the fees referred to in Article 5 (2) (2), (3) and (5);
 - 11) resumption of studies

¹⁾In the wording set forth in Article 1 (1) of Resolution No. 29/WAT/2024 of 25 April 2024 of the Senate of the Military University of Technology amending the resolution of the Senate of the Military University of Technology on the adoption of the “Rules and Regulations of Studies at the Military University of Technology”, amended by Resolution No. 58/WAT/2024 of the Senate of the Military University of Technology of 27 June 2024 on the adoption of amendments to the resolution of the Senate of the Military University of Technology amending the resolution of the Senate of the Military University of Technology on the adoption of the “Rules and Regulations of Studies at the Military University of Technology”.

3. The administrative decisions referred to in paragraph 2 shall be subject to the provisions of the Act of 14 June 1960 – Code of Administrative Procedure.
4. The administrative decisions referred to in paragraph 2 shall be subject to a request for reconsideration, which a party may file with the Rector within 14 days of the date of delivery of the decision. A party may waive the right to file a request for reconsideration with the Rector during the period for filing it. On the date of delivery of the declaration on waiving the right to file a request for reconsideration, the decision shall become final and legally binding. If a party submits a declaration waiving the right to file a request for reconsideration of the decision, the party shall have no right to file a request for reconsideration or to file a complaint to an administrative court. In addition, if a party does not wish to exercise its right to file a request for reconsideration, the party may file a complaint to the Provincial Administrative Court in Warsaw against the rector's decision within 30 days from the date the decision is delivered to the party. The complaint shall be lodged through the Rector.
5. Individual student matters that are not resolved by administrative decisions shall be resolved by decisions that are not administrative decisions. These decisions shall be issued without delay and no later than 30 days after the date of the request unless otherwise provided by other provisions.
6. The party issuing the decision shall be obliged to inform the student of the contents of the decision referred to in paragraph 5.
7. If the student's request is granted in full, the reasons for an administrative decision or a decision that is not an administrative decision may be abandoned.
8. In individual student matters related to the course of studies:
 - 1) subject to an administrative decision – the student submits the request in writing or another form provided for in the Code of Administrative Procedure;
 - 2) subject to a non-administrative decision – the student has the right to submit the request in writing or via the USOS.
9. The written request shall bear the date of receipt, the name of the faculty, and the signature of the person accepting the request. Upon the request of the person making the request, an acknowledgement of its receipt shall be made.
10. Upon submission of the request referred to in paragraph 8 (2) via the USOS, the decision on the matter shall be deemed to have been served on the date it was entered into that system. The student shall be informed immediately by e-mail from the account with the domain name assigned to the University about the decision being entered into the USOS.
11. The student shall have the right to apply to the Rector for a reconsideration of the matter or appeal against a decision made by the Dean. The request or appeal shall be lodged through the Dean within 14 days of the date of service of the decision in the manner indicated in paragraph 10. The Rector's decision shall be final.
12. The Dean shall send the appeal against a decision that is not an administrative decision, together with the file pertaining to the matter and their opinion, to the Rector within seven days from the date of the appeal unless they issue a decision within that deadline that takes account of the appeal in full.

Chapter 2.
Student Rights and Responsibilities

Article 9

1. Upon taking the oath, a person admitted to studies shall commence the studies and acquire student rights. Immediately after taking the oath, the person admitted to studies shall confirm this fact in writing. The content of the oath shall be specified in the Statutes of the University.
2. The student shall have the right to:
 - 1) receive training on student rights and responsibilities, conducted by the student self-government with students beginning their education, in cooperation with the Students' Parliament of the Republic of Poland;
 - 2) acquire knowledge, develop their own scientific and professional interests, use the facilities, equipment, resources, and library collections of the University for this purpose, as well as receive assistance from academics and academic bodies of the University;
 - 3) become a member of student organisations, in particular of science clubs, pursuant to the generally applicable laws, the Statutes of the University, Rules and Regulations of Studies, or the regulations of a given organisation;
 - 4) participate in scientific activities conducted at the University;
 - 5) represent students in the Senate and Committees of the University in accordance with the rules set forth in the Statutes of the University and student self-government regulations;
 - 6) apply for student benefits, in accordance with the principles set out in the Act and separate regulations – this shall not apply to military students who have received assistance in connection with receiving education under military regulations;
 - 7) apply for accommodation in a student dormitory – this shall not apply to a military student who is entitled to guaranteed accommodation under military regulations;
 - 8) health insurance;
 - 9) use discounts on public transport fares for city, rail, and bus transport, in accordance with the rules and regulations defined in the Act and separate regulations;
 - 10) apply for a student loan in accordance with the rules set out in the Act and separate regulations;
 - 11) express opinions at the University forum regarding the teaching process, teachers, and the work of the Dean's office;
 - 12) benefit from the support of the University in career planning, internship or work placement;
 - 13) actively provide feedback concerning academic teachers in the USOS and participate in other forms of assessment of the teaching process.
3. In addition, in accordance with the rules defined in the Rules and Regulations of Studies, the student shall have the right to:
 - 1) the transfer and recognition of ECTS credits referred to in Article 35 (1);
 - 2) having their absence during classes excused in accordance with the rules set out in Article 33 (8);
 - 3) having their absence during exams and crediting classes excused in accordance with the rules set out in Article 41;
 - 4) take an exam (crediting class) before an examination committee with the participation of a supervisor designated by the student, subject to the rules set out in Article 45;
 - 5) repetition of specific classes due to unsatisfactory learning outcomes in accordance with the rules set out in Article 40;
 - 6) participate in consultations arranged pursuant to Article 32 (2) (4);
 - 7) apply for leave from the classes referred to in Article 67 (1);
 - 8) take a leave of absence from classes as referred to in Article 67 (2);

- 9) pursue studies in accordance with an individual organisation of studies per the rules set out in Article 22;
- 10) pursue studies in accordance with the individual study programme referred to in Article 24;
- 11) choose elective classes under the rules defined by the Dean in accordance with Article 17 (7);
- 12) apply for transfer to another field of study and education profile, subject to Article 25;
- 13) apply for transfer to full-time or part-time studies, subject to Article 27;
- 14) pursue part of the study programme and take additional classes in other fields of study at the University or at another higher education institution, including a foreign one, subject to Article 23;
- 15) pursue a second or subsequent field of study, subject to Article 26;
- 16) ²⁾ *Repealed*.
- 17) apply for transfer to another higher education institution, subject to Article 28;
- 18) resign from studies in accordance with Article 64 (4);
- 19) receive awards and accolades referred to in Article 13.

Article 10

1. The document that confirms a student's status shall be a valid electronic student ID card, which the student receives after taking the oath referred to in Article 9 (1).
2. The electronic student ID card shall remain valid no longer than the day of
 - 1) graduation, subject to Article 12 (2);
 - 2) suspension of student rights;
 - 3) removal from the list of students.
3. In case of a change of personal data specified on the student ID card or destruction or loss thereof, the student shall immediately report the same to the Dean in writing. Based on such a report, the Dean shall authorise issuing a duplicate electronic student ID card.
4. The personal data of the student shall be protected to the extent provided for in the Act of 10 May 2018 on the Protection of Personal Data.

Article 11

1. The student shall act in accordance with the oath and the regulations in force at the University.
2. In particular, the student shall:
 - 1) take care of the reputation of the University;
 - 2) respect the University's property;
 - 3) participate in classes in accordance with these Rules and Regulations of Studies;
 - 4) participate in examinations, complete work placement, and fulfil other requirements of the study programme;
 - 5) timely fulfil obligations towards the University, including payment of fees due;
 - 6) check their grades entered into the USOS and raise objections with persons authorised to make the entries;
 - 7) behave with dignity and integrity towards the University and other members of the University's community;
 - 8) respect the good customs of the University's community;

² In the wording set forth in Article 1 (2) of the Resolution referred to in footnote 1.

- 9) respect the principles of tolerance and social coexistence;
- 10) keep confidential all information which the student has become aware of in the course of their studies if that information is classified or otherwise legally protected;
- 11) immediately notify the relevant Dean in writing of any changes in the student's personal data throughout the course of the studies, in particular of a change in their correspondence address;
- 12) ⁽³⁾when contacting the University, use an assigned e-mail account with a domain address identified with the University;
- 13) ⁽⁴⁾sign an agreement on the terms and conditions of payment for educational services provided by the University within 30 days of becoming a student.

Article 11a ⁽⁵⁾

The student shall be held financially responsible for destruction, loss or damage through their fault of the property of the University or third parties during or in connection with taking classes or staying on the premises of the University.

Article 11b ⁽⁶⁾

A student on sick leave may not participate in classes, work placement, crediting classes and examinations.

Article 12

1. The student's rights and responsibilities shall expire on the day of graduation or removal from the list of students.
2. A student who has graduated from first-degree studies shall retain their student rights until 31 October of the year they graduated, excluding the right to scholarships and allowances granted by the Rector.

Chapter 3. Accolades and Disciplinary Penalties

Article 13

1. A student distinguished in science or sports and for activities in student organisations and student self-government for the benefit of the University's community may be awarded a prize or accolade by the Rector or a Dean in the form of
 - 1) commendation;
 - 2) recognition diploma;
 - 3) prize in kind;
 - 4) scholarship.
2. The decision to award a prize or accolade shall be included in the student's personal file.
3. The relevant Dean may award a graduate a prize in kind for their thesis at the request of the diploma examination committee.
4. At the Rector's request, the Minister of National Defence or the minister responsible for higher education and science may award a scholarship to a student with significant scientific or sporting achievements.

³ In the wording set forth in Article 1 (3) (a) of the Resolution referred to in footnote 1.

⁴ In the wording set forth in Article 1 (3) (b) of the Resolution referred to in footnote 1.

⁵ In the wording set forth in Article 1 (4) (a) of the Resolution referred to in footnote 1.

⁶ In the wording set forth in Article 1 (4) (b) of the Resolution referred to in footnote 1.

Article 13a ⁽⁷⁾

1. It is forbidden for a student to participate in classes under the influence of alcohol or intoxicants, psychotropic substances, substitute substances or new psychoactive substances within the meaning of the Act of 29 July 2005 on Counteracting Drug Addiction (Dz. U. /Journal of Laws/ of 2023, item 1939, as amended).
2. The Rector shall lay down detailed rules for dealing with a student in the cases referred to in paragraph 1.

Article 14

1. Subject to paragraph 4, the student shall be liable for disciplinary action for violating the provisions in force at the University and for an act that violates the student's reputation in accordance with the principles set forth in the Act.
2. The employee, doctoral student, or student shall notify the Rector in writing of the fact that a student has committed an act which is a disciplinary offence.
3. The following disciplinary penalties may be imposed on the student for a breach of the provisions in force at the University and for an offence against the student's reputation:
 - 1) warning;
 - 2) reprimand;
 - 3) reprimand with warning;
 - 4) suspension in specific student rights for a period of up to 1 year;
 - 5) expulsion from the University.
- 3a. A student, in any disciplinary matter, may request assistance from the Student Ombudsperson.
4. Military students shall be liable for disciplinary action under military law for any disciplinary offence which bears the hallmarks of another criminal act if that infringement was related to their military service.
5. In the case of military students, disciplinary liability under military law shall not exclude disciplinary liability as referred to in paragraph 1.

Chapter 4.

Organisation of the Academic Year

Article 15

1. The academic year shall run from 1 October to 30 September.
2. The academic year for the soldiers appointed to voluntary basic military service shall last for a period of up to 12 months from the date of their admittance into the armed forces, subject to the Act of 11 March 2022 on Homeland Defence.
3. The academic year shall be divided into winter and summer semesters.
4. Each semester shall include:
 - 1) the period of organised academic classes;
 - 2) main examination period, winter or summer, respectively;
 - 3) re-sit examination period, winter or summer, respectively;
 - 4) breaks in the classes:
 - a) summer break – during the summer semester,
 - b) Christmas/Easter break during winter and spring,

⁷ In the wording set forth in Article 1 (5) of the Resolution referred to in footnote 1.

- c) semester break – in the winter semester.
- 5. In special cases, the Rector may announce the Rector's days or hours, and a Dean may announce the Dean's days or hours when classes shall not take place.
- 6. The schedule of the academic year shall be decided by the Rector and communicated at the latest three months before the beginning of the academic year. The schedule shall be posted on the University's website.

Article 16

1. The classes in the first semester shall commence in the winter or summer semester.
2. In the case of full-time studies:
 - 1) the number of days of classes in the semester shall be determined in the schedule of the academic year;
 - 2) ⁸⁾ each examination period shall last no more than 2 weeks;
 - 3) ⁹⁾ the re-sit examination period shall begin no sooner than five days after the end of the main examination period.
3. In the case of part-time studies, classes and examination periods shall be part of regular meetings. The dates of the meetings shall be determined by the Dean and posted on the faculty's website and information boards at the latest one month before the start of the semester.
4. Class schedules for the semester, as well as examinations, main and re-sit periods, shall be determined by the Dean and posted on the faculty's website and information boards no later than 2 weeks before the commencement of the semester or examination period, respectively, subject to paragraph 5 and Article 18 (2).
5. The re-sit examination period shall end no later than 7 days before the start of the next semester.
6. In the last semester of full-time studies, all organised academic classes, apart from the diploma seminar and apprenticeships, should be planned in the first 10 weeks of the semester. The remainder of the semester shall be used for the preparation of the thesis, class credit, examinations, and diploma examinations.
7. Schedules for the main and re-sit examination periods shall cover the dates of all examinations in the study programme. For each examination included in the study programme, one deadline shall be set in the plan of the main examination period (main date) and one deadline for the re-sit examination period (re-sit date).
8. ¹⁰⁾ Classes in full-time studies shall be conducted separately from those in part-time studies, with the exception of classes repeated by the student or resulting from programme differences applicable to the student.

Chapter 5. Organisation of Studies

1. General Rules

Article 17

1. Studies at the University shall be conducted according to a study programme for a specific field, level and profile.
2. The study programme shall be adopted by the University's Senate, after consultation with the competent student self-government body, no later than four months before the commencement of

⁸ In the wording set forth in Article 1 (6) (a) first indent of the Resolution referred to in footnote 1.

⁹ In the wording set forth in Article 1 (6) (a) second indent of the Resolution referred to in footnote 1.

¹⁰ In the wording set forth in Article 1 (6) (b) of the Resolution referred to in footnote 1.

the first semester classes and shall be communicated immediately via the website of the relevant faculty. The requirement of consultation shall be deemed fulfilled in the event of the deadline specified in the University's Statutes expiring ineffectively.

3. The study programme for candidates for professional military officers shall be agreed upon with the competent person for the personnel corps and the organisational unit of the Ministry of National Defence competent for higher military education.
4. The study programme for a specific field, profile, and level shall include inter alia:
 - 1) the name of the field of study;
 - 2) the level, profile, and mode(s) of study;
 - 3) the professional title awarded to graduates;
 - 4) the level of the Polish Qualifications Framework;
 - 5) matching the field of study to a scientific discipline or disciplines, with an indication of the main discipline;
 - 6) the language of studies;
 - 7) the number of semesters;
 - 8) the number of ECTS credits needed to complete studies at a given level;
 - 9) the learning outcomes;
 - 10) a description of the process leading to learning outcomes and of the means of verifying and evaluating the expected learning outcomes achieved by the student during studies;
 - 11) a list of classes or groups of classes, regardless of the mode of study, together with the learning outcomes and programme contents ensuring these outcomes and the number of ECTS credits;
 - 12) the total number of hours of classes;
 - 13) the total number of ECTS credits to be obtained by the student in the course of studies with the direct participation of academic teachers or other teachers;
 - 14) the number of ECTS credits to be obtained by the student in the field of humanities or social sciences;
 - 15) the period, rules, and forms of work placement, as well as the number of ECTS credits to be obtained by the student if the study programme provides for work placement.
5. The study plan attached to the study programme shall set out the schedule of the study programme for a specific field, profile, level, and mode of study.
6. The study plan, which forms part of the study programme in a specific field, profile, level, and mode of study, shall include inter alia:
 - 1) the assignment of classes to semesters, ECTS credits, and disciplines;
 - 2) the division of classes into forms of their implementation;
 - 3) the number of classes and examinations for credit in the semester.
7. The study programme should enable the student to choose the subjects studied by selecting elective classes.
8. The rules for selecting the elective classes shall be determined by the Dean after consulting with the faculty's education board.
9. The Rector shall lay down detailed rules for teaching foreign languages.

Article 18

1. The study programme for non-officer military students shall also include a group of military education classes preparing for promotion to officer.
2. The head of the faculty in which the relevant classes are conducted shall be responsible for planning, organising, coordinating, implementing, and documenting military education classes.

Article 19

1. The organisation and course of studies at the University are laid out in the following documents:
 - 1) Rules and Regulations of Studies;
 - 2) study programme;
 - 3) information sheets for classes, work placement, thesis;
 - 4) schedule of the academic year;
 - 5) schedule of classes for the semester.
2. The settlement of classes at the University, apart from physical education, OHS, and part of the group of military education classes referred to in Article 18 (1), is based on the system of accumulation and transfer of ECTS credits.

Article 20

1. For studies conducted in Polish, selected academic classes, class credits, examinations, or diploma examinations may be conducted in a foreign language if provided for in the study programme or if the Dean allows it at the student's request.
2. At the request of a student enrolled in studies conducted in Polish, the Dean may, after consulting the thesis supervisor, allow the thesis to be written in one of the following languages: English, French, Spanish, German, or Russian.
3. For studies conducted in a foreign language, all classes, examinations, and credits indicated in the study programme shall be conducted in that language. The same language shall be the language of the thesis and thesis defence.
4. The provisions of these Rules and Regulations of Studies shall apply respectively to activities conducted using distance learning methods and techniques. The mode and conditions of these classes shall be defined by the Rector.

2. Rules of Individual Organisation of Classes

Article 21

1. Gifted pupils of secondary schools, hereinafter referred to as "pupils", may submit a written request to the Dean to participate in selected classes provided for in the study programme in fields consistent with their abilities and interests.
2. The request referred to in paragraph 1 shall include:
 - 1) full name and date of birth of the pupil;
 - 2) full name of the school and the pupil's class profile;
 - 3) indication of the pupil's abilities, achievements and interests;
 - 4) grade point average obtained in the last school year;
 - 5) indication of the classes in which the pupil wishes to participate;
 - 6) recommendation of the school headmaster;
 - 7) consent of parents or legal guardians of the pupil, in the case of minors.
3. The Dean shall decide on the pupil's participation in classes.

4. Pupils admitted to participating in classes shall have the right to use the University's teaching rooms and facilities and to receive help from its employees. They may also participate in the activities of a student science club.
5. The pupil shall comply with the provisions and rules applicable at the University.
6. Crediting and registering of the pupil's classes shall take place in accordance with the principles set out for students in these Rules and Regulations of Studies. The Dean may determine an individual procedure for crediting the classes for pupils.
7. A person admitted to studies in the field in which they participated earlier as a pupil may be exempted from the obligation to obtain credit for previously credited classes if there has been no change in their learning outcomes in these classes. The Dean shall decide on the written request of the person admitted for studies, which has been consulted with the person teaching the class.

Article 22

1. In the specific cases referred to in paragraph 3, an individual organisation of studies may be allowed.
2. The individual organisation of studies at the University shall include:
 - 1) an individual study programme in accordance with the principles set out in Article 24;
 - 2) an individual mode and dates of crediting classes;
 - 3) an individual study mode intended for students who are disabled or have a chronic illness.
3. The individual organisation of studies shall be allowed for:
 - 1) academically distinguished students;
 - 2) students distinguished in a sport, who represent the University during competitions;
 - 3) artistically distinguished students;
 - 4) pregnant students or students who are parents, in the case of full-time studies;
 - 5) students who are disabled or have a chronic illness;
 - 6) persons studying individual interdisciplinary fields;
 - 7) persons pursuing joint degree programmes;
 - 8) persons pursuing dual degree programmes;
 - 9) persons admitted to studies as a result of confirmation of learning outcomes;
 - 10) students returning from domestic or international exchange in accordance with the rules set out in Article 23;
 - 11) students for whom there are other justifiable circumstances of a fortuitous nature.
4. The application of an individual organisation of studies should not lead to a postponement of the graduation date.
5. The individual organisation of studies shall not waive the obligation to receive credit for all the classes provided for in the study programme.
6. The individual organisation of studies shall be determined by the Dean, at the written request of the student, which shall be consulted with the faculty board of education, subject to paragraph 2 (3). Individual procedure and deadlines for obtaining credit for classes shall not require the opinion of the faculty board of education.
7. A student applying for an individual organisation of studies should submit an application within 1 month before the beginning of the semester or immediately after the occurrence of the reason justifying the application.
8. A student who is disabled may write to the Dean to request that selected elements of the education process be adapted to specific needs arising from the degree and nature of their disability and for the appointment of an attendant from among faculty employees. The attendant's task shall

be to cooperate with the Disabled Persons Coordinator in supporting the student in organising and implementing the teaching process, including assistance in adapting the conditions of studies to the type of disability.

9. The Dean may take action to enable a disabled student, taking into account the type of disability and the faculty's possibilities, to properly carry out a study programme, including applying an individual organisation of studies.

Article 23

1. The student, with the consent of the Dean, may carry out part of the study programme and take additional classes outside the study programme in another field of study at the University or another higher education institution, including abroad. In such a case, the consent of the Dean of the faculty in the different fields of study at the University or a contract between higher education institutions shall also be necessary.
2. Classes, including work placement, under domestic and international mobility programmes shall be carried out according to agreements based on the principles of student mobility at the University between the student and higher education institutions or partner institutions and the University. Classes completed as part of mobility programmes shall be transferred in accordance with the rules set out in Article 36. The detailed rules for the organisation of mobility programmes shall be laid down in separate regulations.
3. In justified cases, the student may, after returning from the mobility programme, apply for the possibility to complete, in the form of an individual organisation of studies, classes for which they did not receive credit and which were to be carried out under that programme. The Dean shall designate equivalent classes if it is impossible to complete failed classes.
4. A student of another university, including a foreign one, may attend and receive credit for classes held at the University with the consent of the Dean.

Article 24

1. ¹¹⁾A student of first-degree studies – no earlier than after the third semester, a student of a long-cycle master's degree programme – no earlier than after the fourth semester, and a student of second-degree studies – no earlier than the second semester, after meeting the requirements set by the Dean, may apply for continuation of studies according to an individual study programme, hereinafter referred to as “individual studies”.
2. Individual studies are a form of education intended for students achieving good and very good learning outcomes. These studies should satisfy students' aspirations to acquire expanded knowledge in their field of study.
3. Individual studies shall aim at:
 - 1) preparing students for scientific or didactic work after graduation;
 - 2) developing personal scientific interests of gifted students.
4. The objectives listed in paragraph 3 may be achieved by
 - 1) extending programmes of selected classes included in the applicable study programme;
 - 2) adding additional classes to the study programme;
 - 3) ¹²⁾ modifying selected classes included in the current study programme, subject to paragraph 5.

¹¹ In the wording set forth in Article 1 (7) (a) of the Resolution referred to in footnote 1.

¹² In the wording set forth in Article 1 (7) (b) of the Resolution referred to in footnote 1.

5. Changes to the individual study programme may not result in the student failing to obtain the learning outcomes set out in the applicable study programme.
6. A student applying for individual study programme should:
 - 1) request an academic teacher at the University with a title of professor or an academic degree for academic supervision;
 - 2) jointly with the academic supervisor, determine changes to the study programme and submit them in writing to the Dean.
7. The responsibility for organising and implementing a student's individual study programme shall lie with the student's academic supervisor.
8. Individual studies may result in a reduction in the duration of studies by no more than:
 - 1) two semesters – for first-degree studies and long-cycle master's degree programmes;
 - 2) one semester – second-degree studies.
9. After consulting the faculty's education board, the Dean shall lay down detailed rules for conducting an individual study programme in a given field.
10. The Dean shall consent to the student's individual study programme after consulting the faculty's education board and the candidate for academic supervisor.
- 10a. ¹³⁾ The approved individual study programme may be amended with the Dean's consent before the start of the semester to which the amendment relates.
11. A student who does not comply with the rules of conducting an individual study programme shall, by way of a decision of the Dean, continue studies on a general basis.
- 11a. ¹⁴⁾ A student may request the Dean to withdraw from individual studies. The student shall then be referred by the decision of the Dean to continue studies on a general basis.
12. The provisions of these Rules and Regulations of Studies shall apply mutatis mutandis to individual studies.

3. Transfers, Changes in the Mode of Study and Resumption of Studies

Article 25

1. Transfer of a student to another field, profile, or military specialty, subject to paragraph 3:
 - 1) may take place at the written request of the student;
 - 2) takes place as a result of the liquidation of the field of studies or military specialty.
2. The transfer of a student to another field or profile of study shall be possible with the consent of the Rector after consulting the Dean(s) of the faculties conducting those fields. The Rector shall make the decision on recognising previous achievements, as well as the conditions, time limit, and method of catching up with the differences resulting from the student's expected learning outcomes and study programmes, in accordance with the principles set out in Article 36 (3).
3. A military student may be transferred to another field of study or military specialty with the consent of the Rector, taking into account the limit of places specified by the Minister of National Defence.

Article 26

1. A student, including from another higher education institution, who fulfils all duties related to the course of studies in their first field may study at the University in a second or subsequent field, subject to paragraphs 4 and 5.

¹³ In the wording set forth in Article 1 (7) (c) of the Resolution referred to in footnote 1.

¹⁴ In the wording set forth in Article 1 (7) (d) of the Resolution referred to in footnote 1.

2. A student may be admitted to the second or subsequent field of study only starting from the first semester, in accordance with the rules applicable to study recruitment.
3. Studies in several fields shall take place independently of each other and shall be subject to the provisions of of these Rules and Regulations of Studies.
4. The second or subsequent field of study may not be the same as the currently pursued field of study.
5. Pursuing subsequent fields of study at the University shall not apply to military students.
6. It shall be impossible to start studies at the University in a field that has already been completed before a lapse of 10 years from graduation.

Article 27

A civilian student may apply to change the mode of study from full-time to part-time and vice versa. If the change results in a faculty change, the Rector shall consent to change the mode of study after consulting the Dean or both Deans. A change in the mode of study may be conditional on the need to compensate for programme differences.

Article 28

1. A student who has completed at least the first semester of studies may apply for transfer from another higher education institution, including a foreign one. The student's application for transfer shall be accompanied by documentation concerning the course of studies so far. In justified cases, the Rector may agree to transfer a student from another university during the first semester of studies.
2. A student's transfer from another higher education institution shall require the written consent of the Rector of the higher education institution from which the student is transferring.
3. The Rector shall issue the transfer decision at the student's written request. Recognition of the achievements so far, as well as the conditions, time limit, and method of catching up due to the programme differences resulting from the expected learning outcomes and study programmes, shall be determined by the Rector in accordance with the principles set out in Article 36 (3). The Rector shall designate equivalent classes if it is impossible to complete classes resulting from programme differences.
4. A student of the University may be transferred to another higher education institution provided that all obligations laid down in the provisions in force at the University are fulfilled. The Rector shall authorise the transfer upon the student's written request.
5. Submission of a declaration of intent to resign from studies at the University in connection with a transfer to another higher education institution results in the Rector's decision to remove the student from the list of students.
6. A military student may change higher education institutions with the agreement of the rectors and with the consent of the Ministry of National Defence's organisational unit responsible for human resources.

Article 29

1. Resumption of studies may be applied for within five years of being removed from the list of students of the University by a person who has settled all obligations towards the University from the previous period of study and who fulfils the conditions for registration for the resumed semester referred to in Article 46 (5). First-degree studies and long-cycle master's degree programmes may be resumed from the third semester and second-degree studies from the second semester.
2. If the University no longer offers studies in a given field, it is possible to resume studies in the field assigned to the same main discipline.

3. The Rector shall decide on the resumption of studies by re-entering the student on the list of students of a given semester and defining a study programme at the written request of the person concerned, subject to paragraphs 7 and 8.
4. A person who does not meet the conditions referred to in paragraph 1 may be re-admitted to studies in accordance with the rules applicable to recruitment for the first year.
5. A person who has been removed from the list of students due to disciplinary expulsion from the University may not resume studies before this penalty is expunged.
6. Studies may be resumed no more than twice, with a full-time student having the right to resume studies once in this form, subject to paragraphs 1 and 2.
7. A part-time student who has been removed from the list of students due to failure to submit their thesis within the deadline set by the Dean may not resume full-time studies.
8. The current study programme shall be binding on a student resuming studies. Recognition of existing learning outcomes and the conditions, deadline, and method of catching up due to the difference in study programme by the student shall be determined by the Rector, in accordance with the principles set out in Article 36 (3). The Rector shall designate equivalent classes if it is impossible to complete classes resulting from programme differences. Academic teachers appointed by the Dean shall conduct such classes.
9. Resumption of studies by a military student shall take place accounting for the provisions of military regulations and these Rules and Regulations of Studies.
10. Resumption of studies shall be effective no earlier than from the subsequent semester after the decision on removal from the list of students becomes binding. In justified cases, the Rector may set a different deadline for resumption.
11. A student resuming studies previously repeating a year or semester may not repeat the same year or semester after resumption.

Article 30 ⁽¹⁵⁾

The change of higher education institution, faculty or field, mode or profile of study, or specialty and the resumption of studies should take place during breaks between organised classes. In justified cases, the Rector may consent to a change of higher education institution at a different time. The student's application for transfer shall be accompanied by documentation concerning the course of studies so far.

4. Organisation of Classes

Article 31

1. The Dean may appoint supervisors for students of individual years, fields, or student groups from among academic teachers. The Dean shall define the scope of duties for supervisors.
2. The Dean shall decide the division into student groups. Students shall choose representatives from among themselves within one month from the commencement of classes. If the group does not choose a representative, the Dean may designate one.
3. The representative shall speak for the students of a given group in their interactions with the faculty staff, academic teachers, administrative staff, and student self-government bodies.
4. The fundamental rights and responsibilities of group representatives include, in particular:

¹⁵ In the wording set forth in Article 1 (8) of the Resolution referred to in footnote 1.

- 1) intermediation between students and the Dean and other persons teaching classes in matters related to the course of studies, organisation of classes, as well as proposals and expectations of students;
 - 2) contact and cooperation with the supervisor of the year, field, work placement, or student group in matters relevant to students;
 - 3) contact and cooperation with student self-government bodies.
5. Military students shall participate in military classes, in groups determined according to the needs and capabilities of military education. The division into groups, the appointment of group commanders, and the definition of their responsibilities shall be carried out by the relevant military superior in agreement with the Vice-Rector for Military Affairs.

Article 32

1. The student shall follow the instructions of the person teaching the classes during these classes.
2. The person teaching the class shall, during the initial class, provide students with the information contained in the class information sheet and other arrangements, including:
 - 1) the rules for taking the classes;
 - 2) the manner and deadlines for catching up on missed classes;
 - 3) the conditions and procedures for checking learning outcomes achieved;
 - 4) the dates of consultations and forms of contact;
 - 5) the detailed conditions and dates of crediting classes;
 - 6) the method of communicating grades (including partial grades);
 - 7) the principle of determining the final grade for classes and grades for individual forms of classes.
- 2a. ¹⁶⁾Information sheets for classes shall be posted on the faculty website or in the USOS no later than the beginning of the semester in which the classes are held.
3. To make audio and video recordings during classes, permission must be obtained from the person teaching the class. Where such permission is obtained, recorded materials may not be made available to the public.

Article 33

1. Participation in recitation and laboratory classes, projects and seminars covered by the study programme shall be mandatory, subject to paragraph 2.
2. A military student shall participate in all scheduled classes.
3. The person teaching the class shall monitor the presence of students during compulsory classes covered by the study programme.
4. ¹⁷⁾If a student's unexcused absences from compulsory classes exceed 50%, the teacher conducting these classes must inform the relevant Dean of this fact in writing or by e-mail.
5. In justified cases, the student may, at their request, be excused by the Dean from attending classes, and the relevant teacher shall be notified. In urgent cases, the teacher may excuse a student from class. The teacher shall determine how to catch up on these missed classes within a period not exceeding the period for conducting a given class.

¹⁶ In the wording set forth in Article 1 (9) (a) of the Resolution referred to in footnote 1.

¹⁷ In the wording set forth in Article 1 (10) (a) of the Resolution referred to in footnote 1.

6. The justified cases referred to in paragraph 5 shall be, inter alia, participation documented by the University employees responsible for a given endeavour in the following events:
 - 1) scientific conferences;
 - 2) sports competitions;
 - 3) events organised by student organisations;
 - 4) performances of the University's choir or orchestra;
 - 5) ¹⁸⁾works of the student self-government.
 - 6) ¹⁹⁾ organisational work carried out for the University.
7. For military students, excuse from attendance may also result from their obligation to perform tasks related to their military service (e.g. duty service). In this case, the relevant military superior shall excuse the student.
8. ²⁰⁾Short-term student absences from classes due to objective, unavoidable or unforeseeable emergency reasons (short periods of illness, fortuitous or extraordinary events) shall be excused by the student directly with the person teaching the class or by submitting to the dean's office a relevant request for excusing the absence.
9. Unexcused absences from classes may result in disciplinary penalties referred to in Article 14 being imposed on the student.

Chapter 6. Rules and Mode of Semester Crediting

1. ECTS Credits And Grades

Article 34

1. Classes included in the study programme, conducted in the form of lectures, recitation classes, laboratory classes, projects, or seminars, shall be credited in the given semester in the form of an examination or credit.
2. The study programme and the class information sheet shall specify the forms of conducting and crediting classes in a given semester.
3. The number of examinations and credits in the semester shall be determined in the study programme.
4. The class crediting referred to in Article 40 (1) and particular forms of their conducting shall be determined by the teacher of a particular class no later than the date of completion of the organised teaching activities.
5. Students' papers submitted during a teaching stage shall be archived for one year.

Article 35

1. After crediting a class, the student shall receive ECTS credits determined for that class in the study programme and in the case of their thesis upon submission and positive review thereof.
2. One condition for receiving credit for the semester is obtaining the minimum number of ECTS credits required to pass the semester as defined in the study programme.

¹⁸ In the wording set forth in Article 1 (10) (b) first indent of the Resolution referred to in footnote 1.

¹⁹ In the wording set forth in Article 1 (10) (b) second indent of the Resolution referred to in footnote 1.

²⁰ In the wording set forth in Article 1 (10) (c) of the Resolution referred to in footnote 1.

Article 36

1. In the case of classes which do not appear in the study programme, ECTS credits assigned to the student shall be treated as individual achievements of the student and shall be included in the supplement to the diploma as assigned to the semester in which they took place.
2. The Dean may, in justified cases, give their consent to take classes in the study programme early or late in a manner that does not result in an extension of the duration of the studies.
3. The Rector, at the written request of the student, submitted no later than two weeks after the beginning of the semester, after having read the documentation presented by the student on the course of studies conducted in the same or another field of study at the University or another higher education institution, including foreign, after consulting the person teaching the given classes, shall determine the degree of compliance of the learning outcomes obtained and shall decide on the transfer of the completed classes with the number of ECTS credits assigned to the relevant classes in the study programme which the student takes or will take. The remaining credited classes (as additional classes) shall be carried over in accordance with the principle set out in paragraph 1.
4. Where classes credited at another higher education institution do not have an assigned number of ECTS credits, the Rector shall determine them. Score recalculation to the one used at the University shall be done by the Rector.
5. The Dean may recognise a student's achievement of learning outcomes assigned to specific classes which have been obtained as part of participation in research and implementation work and science camps, activities in a student science club, or participation in domestic and international education programmes, and may exempt the student from participating in those classes in whole or in part.

Article 37

1. During exams and class crediting, the following grading scale, grade marking, and corresponding amount of ECTS credits shall be applied:
 - 1) bardzo dobry (very good): 5 (A);
 - 2) dobry plus (good plus): 4.5 (B);
 - 3) dobry (good): 4.0 (C);
 - 4) dostateczny plus (satisfactory plus): 3.5 (D);
 - 5) dostateczny (satisfactory): 3.0 (E);
 - 6) niedostateczny (unsatisfactory): 2 (F).
2. The following general grades and grading marks may be used:
 - 1) credited – credit;
 - 2) failed – fail.
3. The “unsatisfactory” or “failed” grades shall mean that a class or form of its implementation has been failed by the student.

2. Exams and Credits

Article 38

1. Examination or class crediting may be carried out orally or in writing.
The form of examination or class crediting shall be specified in the class information sheet.

2. ²¹⁾Students must pass all forms of class implementation to be admitted to an examination or to receive credit. The conditions for completing individual forms of class implementation shall be specified in the class information sheet.
3. The person teaching the classes shall carry out the examination or crediting activities. In exceptional cases, an examination or crediting activities may be carried out by another person. The head of the organisational unit responsible for the classes (defined in the study programme) shall decide about it.
4. The assessment of the examination or class crediting shall take into account the assessments of individual forms of their implementation in accordance with the principles set out in the class information sheet.
5. ²²⁾Grades of examinations, class crediting and individual forms of their implementation shall be entered into the USOS by the person conducting the examination or crediting activities and individual forms of their implementation no later than five business days after the date of the examination or crediting activities, subject to paragraph 6.
6. For classes conducted outside the University, it is allowed for grades for examinations or crediting activities to be entered into the USOS by a person designated by the Dean.
7. The results obtained from individual classes shall be documented in the class credit reports and the student's periodic performance cards. The credit reports shall be kept in electronic form in the USOS.
8. Where the student's periodic performance cards are kept electronically, the signatures of the examiners or credit assessors and the signature of the Rector may be replaced by the authorisation of those persons in the USOS.
9. The faculty shall ensure that the student has access to the study documentation in electronic form. At the student's request, the faculty shall provide them with a certified printout of the documentation concerning their course of studies.
10. An examiner or credit assessor may require a student to produce an identity document with a photograph. The student shall be obliged to present such a document.
11. The student shall have the right to inspect their exam or crediting work and particular forms of their implementation with the person grading their work within 14 days from the announcement of the results of the exam or class credit work.
12. Work placement in case of studies with a general academic profile is credited as part of an overall grade, and for studies with a practical profile for a specific grade. The work placement supervisor, appointed by the Dean, shall credit the work placement based on a grade obtained at the place of the work placement after the student has completed it. At the student's written request, the Dean may credit the activities carried out by the student as part of employment, traineeship, or voluntary service towards the work placement if they have enabled the learning outcomes specified in the study programme for work placement to be obtained. Should the student fail to receive credit for the work placement, the Dean, at the student's written request, may set an individual mode of work placement.
13. The grade point average for the stage of studies (semester, year, several semesters) shall be calculated as an arithmetic mean of final grades from examinations or classes (including "unsatisfactory" grades where learning outcomes have not been achieved) covered by the study programme of a given stage, calculated according to the principles set out in Article 57 (1–2).

²¹ In the wording set forth in Article 1 (11) (a) of the Resolution referred to in footnote 1.

²² In the wording set forth in Article 1 (11) (b) of the Resolution referred to in footnote 1.

Article 38a ²³⁾

1. The right to make audio or video and audio recordings during examinations or crediting activities shall be vested exclusively in the University.
2. The University has the right to check if a student has an electronic device before, during and after examinations or crediting activities.
3. Detailed rules for conducting the check referred to in paragraph 2 shall be established by the Rector.

Article 39

If the student is found to be dishonest during the examination, crediting activities, or any other form of verification of learning outcomes achieved, the assessor of the learning outcomes shall be obliged to give an “unsatisfactory” or “failed” grade and may request the Rector to initiate disciplinary proceedings against that student.

Article 40

1. For each examination or class crediting and each form of their implementation listed in Art. 34 (1), the student shall be entitled to one main and two re-sit dates, subject to paragraph 2.
2. ²⁴⁾The first re-sit date shall be set in the re-sit examination period, subject to Article 43 (1). The second re-sit date shall be available only if the student meets the conditions for conditional registration, as specified in Article 46 (6). The second re-sit date must be scheduled by the end of the organised classes of the following semester. The active student status in the USOS report shall be the basis for admission to the second re-sit date. In case of catching up on the last semester of studies, the second re-sit date shall be set no later than the submission date of the thesis referred to in Article 51 (1).
3. ²⁵⁾A student who fails classes or forms of their implementation within the deadline assigned may repeat such classes, semesters, or years of study, subject to paragraph 6–9, provided that they have fulfilled the conditions set out in Article 46 (6). The Rector shall decide on the repetition of classes or forms of their implementation at the student's written request submitted no later than by the beginning of the semester in which the repeated classes will be conducted. The decision to repeat the semester or the year of study shall be made by the Rector at the student's written request, submitted no later than the date of completion of the current semester or year of study, respectively. The decision to repeat the classes should be issued prior to the commencement thereof.
4. If the University no longer offers classes in a given field, it is possible to repeat a semester or year in another field that is assigned to the same main discipline. The relevant decision shall be taken by the Rector at the written request of the student.
5. ²⁶⁾*Repealed.*
6. Repeating classes from the last semester of studies may only be carried out by repeating the semester or year.
7. For a student who repeats classes, the person teaching the classes, at the student's request, should take into account the grades previously obtained, which enabled the student to receive credit for the class, provided that

²³ In the wording set forth in Article 1 (12) of the Resolution referred to in footnote 1.

²⁴ In the wording set forth in Article 1 (13) (a) of the Resolution referred to in footnote 1.

²⁵ In the wording set forth in Article 1 (13) (b) of the Resolution referred to in footnote 1.

²⁶ In the wording set forth in Article 1 (13) (c) of the Resolution referred to in footnote 1.

learning outcomes and forms of implementing the class defined in the class information sheet have not changed. Previously obtained grades may be considered within 14 days of the start of the respective form of the classes to be repeated.

8. The students of first-degree and second-degree studies, as well as long-cycle master's degree programmes, shall not be permitted to repeat the first semester of studies.
9. ²⁷⁾ A military student may not repeat a semester or a year of study. In particularly justified cases, the student may apply for an individual organisation of studies and conditional registration for the following semester.
10. Consent to repetition of a semester or year of study shall not be granted to a student who has already repeated that semester or year of study.
11. In justified cases, the Rector may agree to re-repeat the classes provided the student has fulfilled the conditions in Article 46 (6). If the classes are re-repeated, the provisions of Article 40 (7) shall apply.
12. Classes may be repeated in another form, in reduced hours or as part of consultations. The decision on this matter shall be made by the Rector.
13. Classes may be repeated immediately after the semester in which the backlog occurred if it is possible to organise and carry out such classes.

Article 41

1. Failure to take an examination or achieve credit may result from:
 - 1) the student not being allowed to take the examination or class crediting activities due to failure to meet the conditions under Article 38(2); (2);
 - 2) the student's absence at the scheduled or agreed-upon date of examination or crediting activity;
 - 3) the student's failure to present an identity document with a photograph to the person conducting the examination or crediting activities.
2. Failure to take an examination or crediting activities may be either excused or unexcused.
3. The decision to excuse a student's failure to take the examination or crediting activities within the scheduled or agreed-upon time shall be taken at the written request of the student submitted to the Dean, subject to paragraph 5. The Dean shall ascertain whether the reasons given in the request are sufficient grounds to excuse the student.
4. The request referred to in paragraph 3 shall be submitted by the student to the dean's office no later than seven days after the cause for the absence has ceased to exist.
5. The decision to excuse a military student for failure to take an examination or to receive credit for military education classes shall be taken by the Dean at the written request of the military student, after consulting the head of the department in which the given classes are conducted.
6. Failure by a student to take an examination or receive credit, subject to paragraph 1(1), shall be recorded by the examiner in the class crediting report as a "failed" or "absent" grade with respect to the given student.

Article 42

1. An excused failure of a student to take an examination or crediting activity at a specified time shall mean that the examination or credit attempt referred to in Article 40(1) and (2) is not deemed as used by the student, and as such, does not reduce the number of such attempts available to them.
 2. An unexcused failure to take an examination or crediting activity by the specified deadline or a failing grade shall mean that the student has used the given attempt,
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²⁷ In the wording set forth in Article 1 (13) (d) of the Resolution referred to in footnote 1.

which shall reduce the available number of attempts applicable to the given examination or crediting activity, as per Article 40(1) and (2).

Article 43

1. It shall be permissible to re-sit crediting activities and individual forms of coursework during the main and resit examination sessions, as agreed upon with the persons teaching classes and at times they determine. A re-sit attempt to receive credit during the main examination period shall be treated as if taken during the re-sit period.
2. A student may apply to the examiner to set a date for the examination before the main examination period (the so-called early attempt). This examination shall be treated as if taken during the main period.

Article 44

Positive examination grades or class credits obtained prior to the re-sit period may be improved in the re-sit period only once.

3. Examination and Credits before an Examination Committee

Article 45

1. A student who raises objections to the manner in which an examination or classes or individual forms of classes were conducted or graded may, within five days from the date of the relevant grade being entered into the USOS, submit a written application to the Dean to have the examination (crediting activity) be retaken before an Examination Committee, subject to paragraph 7. The request to set up an examination before an Examination Committee shall require appropriate justification. A student's request for an examination before an Examination Committee may be for a re-check of the disputed result of the examination (course completion), if the examination (course completion) paper was in written form.
2. The Dean may order an examination (course completion) before the Examination Committee on their own initiative.
3. The Examination Committee shall be appointed by the Dean within 14 days after receiving the relevant application. The Committee shall be composed of the Dean or a person appointed by the Dean as Chair of the Committee, the person who had previously graded the student (if the person is absent, the Dean shall appoint another person), and an academic teacher who specialises in the classes being graded (or similar classes). The Dean may also appoint the supervisor of the student group or year to serve on the Examination Committee. If the person who had previously graded the student was the Dean, the Chair of the Committee shall be appointed by the Rector. The Committee may not be chaired by the person who had previously graded the student.
4. At the student's request, the Dean may appoint a Committee that does not include the person who had previously graded the student.
5. At the student's request, the examination (crediting activity) before the Examination Committee may be attended by an observer being an academic teacher from the given faculty or a representative of the student government indicated by the student.
6. Detailed rules for conducting an examination (crediting activity) before the Examination Committee shall be laid down by the Dean.
7. The grade for an examination (crediting activity) before the Examination Committee shall be final. The chair of the Examination Committee shall record the grade in the study documentation.
8. Provided that they meet the conditions set out in Article 46(6), students who have received an "unsatisfactory" grade from the Examination Committee may repeat the given class, semester, or year

of studies. The relevant decision shall be taken by the Rector at the written request of the student. The provisions of Article 40(7) shall apply mutatis mutandis.

4. Conditions for Registration for the Next Semester

Article 46

1. The grading period of study at the University shall be the semester.
2. In order to pass a semester, it is necessary to obtain positive grades in all classes included in the study programme for that semester.
3. Registration for the next semester shall be opened after the re-sit examination period, with a proviso that it shall be concluded no later than on the date the classes for the relevant semester begin.
4. The detailed mode and deadlines for registration for part-time studies shall be determined by the Dean. Students shall be required to pay the applicable fees associated with the course of study by the registration deadline.
5. Students may be registered for the next semester:
 - 1) unconditionally if, in the course of studies so far, they have received credit for all classes listed in the study programme and obtained the number of ECTS credits specified in the study programme;
 - 2) conditionally if, in the course of studies so far:
 - a) they have obtained a number of ECTS credits that is within the permissible deficit limit specified in paragraph 6,
 - b) for military students — if they have also met the conditions set out in paragraph 7.
6. Students shall be registered for the next semester on a conditional basis if they have obtained the number of ECTS credits resulting from the study programme in the previous semesters, reduced by the permissible deficit after the current semester, as set out in that programme.
7. Military students may be conditionally registered for the next semester of study if they fulfil the conditions stipulated in paragraph 6 and meet the following criteria concerning military education classes, to which no ECTS credits are assigned:
 - 1) they have passed all such classes in semesters prior to the current semester and obtained the Rector's consent to repeat failed classes from the current semester in the next semester;
 - 2) they have received credit in at least 51% of these classes in the current semester.
8. The Dean shall set a deadline to catch up for non-officer military students who have qualified for conditional registration for the next semester due to failing military education classes; however, this deadline shall not be longer than until the end of the next semester, and where they have to catch up on classes failed during the final semester — until the date of the student's officer's examination.
9. In the case of registration referred to in paragraphs 6 and 7, the class credit backlog may not extend beyond the semester after which registration occurs and the semester immediately preceding it.
10. With regard to a civilian student who has not fulfilled the conditions for obtaining registration for the semester referred to in paragraph 6, the Rector shall decide on:
 - 1) repetition, at the student's written request, of the semester or year of study and re-registration for the semester to be repeated, provided that the condition for registration for the semester to be repeated listed in paragraph 6 is met (not applicable to the first semester);

- 2) removal from the list of students due to failure to obtain credit for the semester by the deadline set by the Dean.
11. A military student who has not met the conditions for registration for the semester referred to in paragraphs 6 and 7 shall be removed from the list of students due to failure to obtain credit for the semester by the deadline set by the Dean.
12. The Dean shall immediately inform the University's military staff office of the removal of a military student from the list of students.
13. The Dean shall immediately notify the University's military staff office about any military students who have failed to pass the first year of education specified in the study programme.
14. The University's military staff office shall immediately inform the Dean and the relevant military recruitment centre about the discharge of a military student from military service.
15. Students who repeat a semester or a year of study may request to have their previously obtained examination grades and class credits taken into account (at their written request, to be submitted at the beginning of the semester). Such grades and credits shall only be taken into account if the learning outcomes and class implementation mode defined in the class information sheet have not changed. The decision to take into account the grades and transfer the relevant ECTS credits shall be taken by the Dean.
16. A civilian student who repeats a semester or a year of study shall adhere to the up-to-date study programme. The repetition of a semester or a year of study may be accompanied by the need to compensate for programme differences.

Article 47

1. ²⁸⁾The transfer of a military student to the next year of study shall be effected by the Rector at the Dean's request, submitted after registering for the next semester of study, no later than within the first month of the following semester.
2. A prerequisite for the transfer of a military student to the next year of study is obtaining registration for the corresponding semester.

Chapter 7. Thesis

Article 48

1. Students shall be obliged to write a thesis in cases where they have enrolled in:
 - 1) second-degree studies and long-cycle master's degree programme;
 - 2) first-degree studies, where provided for in the study programme.
2. A thesis shall be an independent work of a scientific or practical nature or a technical achievement presenting the student's general knowledge and skills related to studies in a given field, level and profile, as well as skills of independent analysis and inference.
3. A thesis shall be prepared under the direction of an academic teacher of the University, hereinafter referred to as a thesis supervisor, who holds:
 - 1) at least a master's degree (master of engineering), in the case of first-degree studies;
 - 2) at least a doctoral degree in the case of second-degree studies long-cycle master's degree programmes. In justified cases, after obtaining the approval of the Faculty Council for Education, the thesis supervisor may be an employee of the University who is not an academic

²⁸ In the wording set forth in Article 1 (14) of the Resolution referred to in footnote 1.

teacher with the title of professor or an academic degree, or a specialist outside the University, also with the title of professor or an academic degree.

Article 49

1. The needs of the Minister of National Defence, the University and external stakeholders, as well as students' workplaces, interests and proposals shall be considered when determining thesis topics. The topic and scope of the thesis shall be in accordance with the learning outcomes specified for the filed and level of study. The number of proposed thesis topics must allow the student to choose a topic.
2. Thesis topics shall be prepared in such a way that each topic is assigned to no more than one student. In justified cases, it shall be possible for more than one student to choose the same thesis topic, except that the thesis prepared by each student must constitute an independent thesis. Therefore, the tasks for the thesis and grading thereof by the thesis supervisor and reviewer shall be carried out separately for each student.
3. The process of disclosing, approving, and assigning thesis topics as well as their submission, verification and evaluation in the JSA by the thesis supervisor and reviewer shall be carried out using the APD, based on the principles laid down by the Rector.
4. A student who has failed to choose a thesis topic and supervisor assigned thereto within the time limit set by the Dean shall have a topic assigned by the Dean in accordance with the principles laid out in paragraph 1.
5. In justified cases, the approved thesis topic and the thesis task may be changed at the written request of the thesis supervisor in consultation with the student or at the written request of the student in consultation with the thesis supervisor. Decisions on such matters shall be made by the Dean.
6. Where it is necessary to change the supervisor, this shall be decided by the Dean.
7. Detailed rules and schedule for preparing the thesis shall be set out by the Dean.

Article 50

1. The thesis shall be assessed by:
 - 1) the supervisor referred to in Article 48(3);
 - 2) the reviewer referred to in paragraph 4;
2. The thesis shall be assessed by the supervisor and reviewer using the scale specified in Article 37(1).
3. Subject to paragraph 10, a thesis positively graded by the supervisor shall be directed to the reviewer. Where the supervisor grades the thesis as "unsatisfactory", the student shall be removed from the list of students for failure to submit the thesis by the deadline set by the Dean.
4. The thesis reviewer should be an academic teacher with the title of professor or an academic degree. In justified cases, a reviewer of the thesis may be an employee of the University who is not an academic teacher with a degree, or a specialist from outside the University also with a degree, upon approval of the Faculty Council for Education. The list of reviewers shall be approved by the Dean.
5. Where the subject of the thesis is not covered by a legally protected secret, its reviews and grade shall be public.

6. In the case of classified theses, the rules for their preparation and assessment shall be laid down in separate regulations.
7. Where the reviewer grades the thesis as “unsatisfactory”, the Dean shall appoint another reviewer. Where a second reviewer grades the thesis as “unsatisfactory”, the student shall be removed from the list of students.
8. The thesis must reflect the student’s own work. Theses shall be checked by the supervisors using the JSA.
9. The supervisor's obligations in terms of verifying the thesis using the JSA include, but are not limited to:
 - 1) informing the student of the University's thesis checking procedure;
 - 2) checking the thesis in the JSA through the APD;
 - 3) analysing the examination report and interpreting the information from the JSA;
 - 4) assessing whether, in the supervisor's opinion, the thesis is the student's independent work, with reference to the JSA report.
10. If plagiarism is proven, the supervisor shall give an “unsatisfactory” grade and request the Rector to initiate disciplinary action against the student who authored the thesis.

Article 51

1. Submission of a thesis by a student shall consist in sending its electronic version to the APD, after prior approval of the supervisor, within the time limit set by the Dean.
2. A prerequisite for the submission of the thesis by the student is obtaining credit for all classes in the study programme, subject to paragraph 3.
3. ²⁹⁾In the case of a military student, the classes referred to in paragraph 2 shall not apply to the work placement after the dates of the diploma examination and the officer's examination. Documents certifying the aforementioned work placement shall be attached to the study documentation.
4. ³⁰⁾The student shall accept the statement on the independent preparation of the thesis via the APD.
5. A student who has obtained credit for classes in the study programme, except for classes conducted in the last semester (including repeated classes), may apply to the Dean with a written, supervisor-approved request to postpone the thesis submission deadline, but no longer than until the completion of organised classes in the following semester. The application shall be submitted no later than the thesis submission deadline referred to in paragraph 1.
6. A student may apply for the postponement of the thesis submission deadline only once during the course of study, including resumption of studies, as specified in paragraph 5.
7. In the case of students of the last semester of studies who are repeating classes, the Dean may change the thesis submission deadline set in accordance with paragraph 1.
8. A student for whom the thesis submission deadline has been postponed by one semester may not apply for repetition of the last semester of study.

Article 52

1. A student who has not submitted their thesis by the deadline set by the Dean and has not been granted the postponement of this deadline shall be removed from the list of students.

²⁹ In the wording set forth in Article 1 (15) (a) of the Resolution referred to in footnote 1.

³⁰ In the wording set forth in Article 1 (15) (b) of the Resolution referred to in footnote 1.

2. A person who has been removed from the list of students due to failure to submit their thesis by the deadline set by the Dean may apply for resumption of studies under the rules set forth in Article 29.

Article 53

Issues concerning copyright to the thesis are regulated by the provisions of the Act of 4 February 1994 on Copyright and Related Rights.

Chapter 8. Diploma Examination and Graduation

Article 54

1. Where the study programme provides for the preparation of a thesis, the condition for the student to take the diploma examination is the submission of a thesis in accordance with the conditions set forth in Article 51(1) and (2).
2. Where the study programme does not provide for the preparation of a thesis, the condition for a student to take the diploma examination is to obtain credit for all classes in the study programme, excluding, in the case of a military student, the work placement after the date of the diploma examination.

Article 55

1. In order to conduct the diploma examination, Diploma Examination Committees, hereinafter referred to as "Committees", shall be appointed for each field of study. Each Committee shall be appointed by the Dean by way of a decision, appointing its Chair, deputies, and secretaries. The Diploma Examination Committee shall be composed of at least five persons. Members of the Committee should be academic teachers with the title of professor or an academic degree, except for persons acting as secretaries of the subcommittee referred to in paragraph 3. The term of the Committee shall last until a new committee is appointed.
2. The diploma examination schedule (date and place) shall be approved by the Dean. The proposed schedule shall be presented to the Dean by the Chair of the Diploma Examination Committee.
3. The diploma examination shall be carried out by a subcommittee composed of the Chair, the members of the subcommittee (3 to 5), including the secretary of the subcommittee and the thesis supervisor as a Committee Member. The composition of the subcommittee shall each time be determined by the Chair of the Committee. The chair of the subcommittee shall be the Chair of the Committee or their deputy. A person who is simultaneously the thesis supervisor of the student participating in the diploma examination may not be the chair of the subcommittee. The Rector, Vice-Rectors, Dean, Vice-Dean and representatives of other institutions invited with the consent of the Dean may also participate in a diploma examination but shall only be observers, not members of the Committee.
4. The main tasks of the subcommittee shall be:
 - 1) conducting and evaluating the diploma examination;
 - 2) confirming that the student has achieved the learning outcomes for the given field of study;
 - 3) determining the results of studies and awarding a professional title.

Article 56

1. The subcommittee conducting the diploma examination shall be provided with the following documents via the APD before the examination's commencement:

- 1) the thesis together with reviews of the supervisor and reviewer, where the study programme provides for the preparation of a thesis;
 - 2) a diploma examination report, with the part concerning the course of studies filled out (grade average achieved during the course of studies and thesis grade, where the study programme provides for the preparation of a thesis, determined as per Article 57(2)).
2. The diploma examination shall be conducted at an open meeting of the subcommittee and shall be an oral examination. Where the study programme provides for the preparation of a thesis, the student shall discuss their work for approximately 15 minutes and answer questions pertaining to the content of their thesis and general examination questions. If the study programme does not provide for the preparation of a thesis, the student shall only answer general examination questions. The questions are meant to verify whether the student achieved the expected learning outcomes for a given field of study. The student may be asked questions by the Chair and members of the subcommittee. The Chair of the subcommittee shall have the right to waive a question if they consider that it goes beyond the above-mentioned scope. The fact that the question is waived shall be recorded in the diploma examination report. The student shall have 15 minutes to prepare answers to examination questions. The total duration of the diploma examination shall not exceed 60 minutes.
 3. When assessing the diploma examination, the Chair and the members of the subcommittee shall give grades using the scale set out in Article 37(1). The grade for the diploma examination shall be based on the arithmetic mean of grades given by individual members of the subcommittee, rounded to the second decimal place in accordance with arithmetic principles, and the following principle:
 - 1) 4.70 – 5.00 — bardzo dobry (very good);
 - 2) 4.26 – 4.69 — dobry plus (good plus);
 - 3) 3.76 – 4.25 — dobry (good);
 - 4) 3.26 – 3.75 — dostateczny plus (satisfactory plus);
 - 5) 2.67 – 3.25 — dostateczny (satisfactory);
 - 6) less than 2.67, or where a majority of the members of the subcommittee gave a grade of 2 for the diploma examination — niedostateczny (unsatisfactory).
 4. The grading of the diploma examination, the result of the studies and the award of the professional title shall take place at a closed session of the subcommittee.
 5. The grade of the diploma examination and the result of the studies shall be communicated to the student by the Chair of the subcommittee on the same day as the examination.

Article 57

1. The basis for calculating the result of studies shall be:
 - 1) the average of grades obtained during the study period — an arithmetic mean of the non-cumulative final grades for examinations and all classes in the study programme as a separate item; in the calculation of the average grade obtained during the study period by a military student, the final grades for military education examinations and credits for military education classes shall not be taken into account;
 - 2) the grade for the thesis (if the study programme provides for its preparation) — an arithmetic mean of the grades given by the thesis supervisor and reviewer, except that where a second reviewer is appointed, their grade shall also be taken into account for the purpose of determining the average;

- 3) the diploma examination grade — determined in accordance with Article 56(3).
2. The arithmetic means of the grades referred to in paragraph 1(1) and (2) shall be rounded to two decimal places according to arithmetic principles.
3. The result of the studies shall be a weighted average, rounded to two decimal places, in accordance with arithmetic principles, with the following component assessment weights:
 - 1) 0.6 of the grade mentioned in paragraph 1(1);
 - 2) 0.2 the grade mentioned in paragraph 1(2), where the study programme provides for the preparation of a thesis;
 - 3) 0.2 the grade mentioned in paragraph 1(3), where the study programme provides for the preparation of a thesis;
 - 4) 0.2 the grade mentioned in paragraph 1(3), where the study programme does not provide for the preparation of a thesis.
4. The result of the studies, determined in accordance with the following principle, shall be entered in words on the graduation diploma:

result of the studies (grade)	additional conditions	result of the studies (in words)
4.80 – 5.00	thesis grade (where the study programme provides for its preparation) and diploma examination grade - very good	very good with distinction
4.50 – 5.00	-	very good
4.20 – 4.49	-	good plus
3.80 – 4.19	-	good
3.50 – 3.79	-	satisfactory plus
up to 3,49	-	satisfactory

5. The result of studies shall not be established if the diploma examination is graded as “unsatisfactory”.

Article 58

1. In order to graduate and receive a diploma of graduation, all the following conditions must be met:
 - 1) achieving learning outcomes and obtaining ECTS credits as defined in the study programme, including in the individual study programme;
 - 2) obtaining a positive grade for the diploma examination.
2. Before taking a diploma examination, the student shall settle all obligations towards the University, which shall be confirmed by entries on the clearance slip in the USOS.
3. The date of graduation shall be the date when the diploma examination is taken.
4. A graduate of the University shall receive a diploma of graduation, which serves as proof of obtaining of the corresponding professional title:
 - 1) a first-degree studies diploma with the title of bachelor of engineering or bachelor;
 - 2) a second-degree studies diploma with the title of master of engineering or master;

- 3) a long-cycle master's degree programme diploma with the title of master of engineering or master;
and the diploma supplement.
5. Within 30 days from the date of the graduation, the University shall provide the graduate with a diploma of graduation, a diploma supplement and 2 copies thereof, including the following, at the student's request submitted at the date of the graduation:
 - 1) a copy of the diploma in English, French, Spanish, German or Russian, depending on the language in which the studies were conducted;
 - 2) a copy of the diploma supplement in English or another foreign language, in which the studies were conducted.
6. At the request of a student or a graduate, the University shall issue an additional copy of the diploma of graduation or a copy of the diploma supplement in Polish or in a foreign language referred to in paragraph 5.
7. The presentation of diplomas shall be a solemn ceremony.

Article 59

1. Where the diploma examination is graded as "unsatisfactory" or the student fails to take it on the set date due to fortuitous events, the Dean shall set an additional date for the diploma examination, at the student's written request, which shall be submitted within 7 days from the date on which the cause of such events ceased to exist. The additional date for the diploma examination shall be set within six months of the initial examination date. A student who has not passed or failed to take the diploma examination on an additional date shall be removed from the list of students. In exceptional fortuitous circumstances, at the written request of the student, the Dean may change the date of the additional diploma examination.
2. A student who has not taken diploma examination on the first date and has not applied to the Dean as mentioned in paragraph 1 shall be removed from the list of students.
3. A person who has been removed from the list of students due to failing the diploma examination or failing to take the diploma examination may apply for resumption of studies under the rules set forth in Article 29.

Article 60

1. Where it is justified to reopen the administrative proceedings for the award of the professional title, the Rector may reopen such proceedings.
2. Where it is justified to declare the diploma invalid, including in the case of plagiarism, the Rector shall declare the diploma invalid by administrative decision.

Chapter 9. Officer's Examination and First Officer Rank

Article 61

1. ³¹⁾ The conditions for admitting a non-officer military student to the officer's examination shall be as follows:
 - 1) receiving positive grades from examinations or credits from all military education classes listed in the study programme, as resulting from the military education standard;
 - 2) holding a certificate of English language proficiency at the level determined by the Minister of National Defence.
2. The decision to admit a non-officer military student to the officer's examination shall be made by the Vice-Rector for Military Affairs in consultation with the Dean.

³¹ In the wording set forth in Article 1 (16) of the Resolution referred to in footnote 1.

Article 62

The rules for conducting an officer's examination, including the composition and manner of appointment of the examination committee, the examination organisation and thematic scope, the criteria for the assessment and the method of determining the final grade, as well as the manner of dealing with a non-officer military student who has not been admitted to the examination, has not taken the examination for unexcused reasons or has not passed the examination, shall be laid down in military regulations.

Article 63

A prerequisite for appointing a non-officer military student to the first officer rank is receiving a master's degree or equivalent and passing the officer's examination.

Chapter 10. Removal from the List of Students

Article 64

1. A student shall be removed from the list of students in the following cases:
 - 1) failure to commence studies;
 - 2) resignation from studies;
 - 3) failure to submit the diploma thesis or failure to pass the diploma examination within the deadline set by the Dean;
 - 4) being expelled from the University under disciplinary action.
2. *Repealed*
3. Failure to undertake studies, as referred to in paragraph 1(1), shall be construed as the following unjustified conduct:
 - 1) failure by the student to participate in compulsory classes without excuse for more than one month from the date of commencement of the first semester of studies.
 - 2) failure by the student to apply to the Dean to register for a semester no later than seven days before the end of the leave of absence referred to in Article 67(1);
 - 3) ³²⁾failure to conclude an agreement on the conditions of payment for educational services provided during the course of study within 30 days of the beginning of a semester.
4. ³³⁾A student may resign from studies at any time by submitting a written resignation. It shall be permissible to resign by e-mail sent from an account with a University-specific domain address and containing a scanned letter of resignation, under the conditions specified by the Dean. A military student shall submit a written request for removal from the list of students to the appropriate military superior and shall notify the Dean about their resignation from the studies.
5. A student may be removed from the list of students in the event of:
 - 1) failure to participate in compulsory classes within the meaning of paragraph 6;
 - 2) a lack of academic progress, as defined in paragraph 7;
 - 3) failure to pass the semester within the deadline set by the Dean;
 - 4) failure to pay the fees related to the studies by the deadline set by the Dean.
6. Failure to participate in compulsory classes shall be understood as an unexcused absence from all compulsory classes within one month, within the period of organised classes, determined based on information obtained in accordance with Article 33(4).

³² In the wording set forth in Article 1 (17) (a) of the Resolution referred to in footnote 1.

³³ In the wording set forth in Article 1 (17) (b) of the Resolution referred to in footnote 1.

7. A lack of academic progress shall be understood as a failure to meet the condition for registration for the next semester of studies.
8. The Rector shall declare the expiry of student status in the case of:
 - 1) the student's death;
 - 2) the student's loss of legal capacity.As regards student records, the expiry of student status shall have the same results as removal from the list of students.
9. The decision to remove a student from the list of students shall be included in the student's personnel file and recorded in the documentation concerning the course of studies and in the student register.
10. ³⁴⁾Military students discharged from military service either at their own request or because they have failed to meet the requirements set out herein may apply in writing to the Rector for permission to continue their studies as civilian students. The decision in this matter shall be made by the rector based on the opinion of the dean of the given faculty.

Article 65

The rules set out in military regulations shall apply to military students discharged from studies.

Article 66

1. Any student who is removed from the list of students shall settle accounts with the University by paying all outstanding debts to the University.
2. A student who is removed from the list of students shall be issued, upon their written request, a certificate on the status of their studies, after meeting the conditions set forth in paragraph 1.

Chapter 11.

Leaves of Absence and Excuses from Classes

Article 67

1. ³⁵⁾Subject to paragraph 15, a student may, on application, be granted a leave of absence for a period not exceeding two semesters:
 - 1) for health reasons — in case of a documented illness requiring long-term treatment, preventing the student from participating in classes;
 - 2) for special reasons — in case of important documented fortuitous events, which prevent the student from participating in classes for an extended period;
 - 3) without reason (not applicable to students of the last semester) — without stating a cause, after receiving credit for at least the first year of studies (at least first semester for students of the second-degree studies) and only once during the nominal duration of studies.
2. A leave of absence, subject to paragraphs 3 and 15, shall be granted to:
 - 1) pregnant students, for the period up to the day of the childbirth;
 - 2) students who are parents; this leave shall be applied for within 1 year from the day the child is born; this leave shall be granted for a period of up to 1 year.
3. For leaves of absence referred to in paragraph 2, if the end thereof falls during a semester, the leave may be extended until the end of that semester.

³⁴ In the wording set forth in Article 1 (17) (c) of the Resolution referred to in footnote 1.

³⁵ In the wording set forth in Article 1 (18) of the Resolution referred to in footnote 1.

4. The granting of a leave of absence shall postpone the planned date of concluding the studies, subject to paragraph 7.
5. The leaves of absence referred to in paragraphs 1 and 2 shall be granted by the Rector at the student's written request.
6. A student's application for a leave of absence without reason shall be submitted before the date of registration for the next semester of studies. No leave of absence shall be granted for a period preceding the submission of the application.
7. Granting a leave of absence shorter than the semester might not postpone the planned conclusion of the studies provided that, after the end of the leave, the student makes up compulsory classes, except for lectures, in a manner determined by the persons conducting those classes.
8. During the leave of absence, the student shall retain student's rights. The fact of granting leave of absence and taking up studies after it has ended shall be confirmed by an entry in the USOS and shall be included in the student's personnel file.
9. During a leave, excluding sick leave, a student who has obtained consent to repeat failed classes may take part in those classes and attempt to pass them.
10. A part-time student shall not be obliged to make payments for classes (tuition fee) for the period of leave.
11. A student returning from leave may be obliged by the Dean to compensate for programme differences resulting from changes in the study programme during the period of leave.
12. Detailed rules for granting and returning from leave shall be determined by the Dean.
13. A student who returns from a leave of absence lasting a semester or longer shall be required to apply to the Dean for registration for the next semester no later than 7 days before the end of the leave.
14. A student who has not taken up studies after the period of leave shall be removed from the list of students.
15. The leave referred to in paragraphs 1 and 2 shall not apply to military students, who shall be granted leave according to military regulations.
16. Military students may be granted an incentive leave; the rules for its granting shall be laid down in military regulations.

Chapter 12. Transitional and Final Provisions

Article 68

1. Decisions on any matters concerning the rules and mode of study that are not covered by these Rules and Regulations shall be made by the Rector.
2. Existing provisions shall apply to proceedings, including graduation processes, initiated and not completed before the effective date hereof.
3. Students pursuing studies at the Military University of Technology in the summer semester of the 2021/2022 academic year shall have their second re-sit date, as per Article 40(2), in the winter semester of the 2022/2023 academic year, until the end of organised classes during that semester.
4. Conditional registration referred to in Article 46(6) shall be possible from the summer semester of the 2022/2023 academic year.
5. Students pursuing studies at the Military University of Technology before the effective date hereof, may, in the winter semester of the 2022/2023 academic year, be conditionally registered for a semester higher than the second semester of the first-degree studies or higher than the first semester of the second-degree studies,

provided that they have received the Rector's consent to repeat failed classes from the semester directly preceding the current semester and their total ECTS credit deficit, after deducting the sum of credits for the classes to be repeated, does not exceed the allowable deficit after the current semester, as specified in the study programme.

Article 69

The rules governing military service by candidates for professional soldiers, serving as candidates before the effective date hereof, shall be determined by military regulations.