



**Wojskowa
Akademia
Techniczna**

**Resolution
of the Senate of the Military University of Technology**

No. 8/WAT/2025 of 27 February 2025

**on the determination of the "Rules of recruitment"
to the Doctoral School of the Military University of Technology
for the academic year 2025/2026**

Pursuant to Article 200(2) of the Act of 20 July 2018 – Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended), in connection with § 21 section 1 point 27 of the Statute of the Military University of Technology constituting an attachment to the Resolution of the Senate of the Military University of Technology No. 16/WAT/2019 of 25 April 2019 on the adoption of the Statute of the Military University of Technology (i.e. Announcement of the Rector of the Military University of Technology No. 2/WAT/2024 of 27 March 2024), it is hereby resolved, as follows:

§ 1

The "Rules of recruitment" to the Doctoral School of the Military University of Technology for the academic year 2025/2026" *are hereby established*, constituting an attachment to the resolution.

§ 2

The resolution shall enter into force on the date of its adoption.

President of the Senate

gen. bryg. prof. dr hab. inż. Przemysław Wachulak

**Recruitment rules
to the Doctoral School of the Military University of Technology
for the academic year 2025/2026**

**Section I
General**

§ 1

1. The Doctoral School of the University of Technology, referred as the "Doctoral School", is recruiting persons hereinafter referred to as "candidates" for the academic year 2025/2026 in the following scientific disciplines:
 - 1) automation, electronics, electrical engineering and space technologies,
 - 2) information and telecommunication technology,
 - 3) civil engineering, geodesy and transport,
 - 4) materials engineering,
 - 5) mechanical engineering,
 - 6) security studies,
 - 7) chemical sciences.
2. The purpose of the recruitment procedure is to select the best candidates for education at the Doctoral School.
3. Recruitment to the Doctoral School takes place through a competition in accordance with these Recruitment Rules for the Doctoral School of the Military University of Technology for the academic year 2025/2026, hereinafter referred to as the "Recruitment Rules".
4. In the case of recruitment to the Doctoral School in scientific disciplines within which education will be carried out in English, the recruitment procedure is conducted in English.
5. Recruitment of foreigners to the Doctoral School is carried out on the same terms as for Polish citizens, considering the provisions of the Act of 20 July 2018 – Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended), hereinafter referred to as the "Act".
6. The rules and procedure for sending professional soldiers to the Doctoral School in the service mode are regulated by the provisions of the Act of 11 March 2022 on the Defence of the Homeland (i.e. Journal of Laws of 2024, item 248, as amended).
7. Candidates with disabilities are subject to the same recruitment rules as other candidates applying for admission to the Doctoral School.
8. The limit of places in the Doctoral School is determined by the Rector by 30 May 2025, at the request of the director of the Doctoral School, hereinafter referred to as the "director".
9. By 30 May 2025, the Councils of Scientific Disciplines will establish lists of potential supervisors along with the thematic scope of the research.
10. The Councils for Scientific Disciplines may amend the lists referred to in paragraph 9 by 31 July 2025.
11. The resolutions referred to in paragraphs 9 and 10 shall be immediately forwarded by the Chairman of the Scientific Discipline Council to the Director.

Section II

Selection committee and selection teams

§ 2

1. To conduct the recruitment procedure to the Doctoral School, at the request of the Director, the Rector appoints by way of a decision:
 - 1) the Admission Committee of the Doctoral School, hereinafter referred to as the "Admission Committee",
 - 2) at least one Qualification Team for each scientific discipline referred to in § 1 section 1, hereinafter referred to as the "Qualification Team".
2. The admissions committee and qualification teams are appointed by the Rector for the period from 15 April 2025 to 14 April 2026.
3. At the request of the chairperson of the admissions committee or the chairman of the qualification team, the Rector may appoint new members or dismiss the appointed members of the admissions committee or the qualification team, respectively.
4. Work in the recruitment committee and in the qualification, team is remunerated. In the decision referred to in paragraph 1, the Rector lays down the rules for awarding remuneration, the amount of which is specified in the Remuneration Regulations.

§ 3

1. The admissions committee consists of:
 - 1) chairman – the director;
 - 2) one representative of the scientific discipline referred to in § 1 section 1,
 - 3) other persons nominated by the head,
 - 4) secretary – head of the Dean's Office of the Doctoral School.
2. By 21 March 2025, the chairpersons of the Councils for Scientific Disciplines referred to in § 1 item 1 shall provide the director with the data of the representatives referred to in paragraph 1 item 2, selected from among academic teachers holding the academic title of professor or the academic degree of habilitated doctor conducting scientific or didactic activity within the scope of this scientific discipline.
3. A representative appointed by the Doctoral Students' Government may participate in the deliberations of the Admission Committee as an observer.
4. Administrative support for the recruitment committee is provided by the Dean's Office of the Doctoral School.
5. The chairman of the admissions committee convenes meetings of the admissions committee and chairs its meetings.
6. Committee meetings may be held remotely. Decisions on the form of the meeting are made by the chairman of the admissions committee.
7. Meetings of the admissions committee are recorded. The minutes are signed by the chairman of the admissions committee and the members of the committee participating in the meeting, subject to paragraph 9.
8. In the case of a committee meeting conducted remotely, the minutes are signed only by the chairman of the admission committee.
9. In the absence of the chairman, the committee meeting is convened and chaired by a committee member authorized by the chairman.
10. Tasks of the admissions committee:
 - 1) supervision over the recruitment and qualification procedure,

- 2) analysis of the correctness and completeness of documents submitted by candidates,
- 3) preparation and submission to qualification teams:
 - a) candidates' documents,
 - b) the template of the protocol,
 - c) individual assessment cards of the candidate,
- 4) setting the dates of interviews within individual scientific disciplines,
- 5) setting individual dates for interviews and notifying candidates,
- 6) determining, based on the protocols of the qualification teams, ranking lists in individual scientific disciplines and the list of persons pre-qualified for entry on the list of doctoral students,
- 7) publication on the Doctoral School's website of the list of pre-qualified persons and, after verification of the documents referred to in § 14 section 1, the list of persons admitted to the Doctoral School within individual scientific disciplines,
- 8) preparation of a decision on refusal of admission to the Doctoral School.

§ 4

1. The qualification team for a scientific discipline includes:
 - 1) chairman
 - 2) two members at least,
 - 3) secretary.
2. By 21 March 2025, the chairpersons of the Councils for Scientific Disciplines referred to in § 1 section 1 shall submit to the director the data of candidates for:
 - 1) the chairperson and members of the team – from among academic teachers holding the academic title of professor or the academic degree of doctor “habilitowany” conducting scientific or didactic activity in the field of this scientific discipline,
 - 2) secretary - from among the employees of the faculty related to the scientific discipline appropriate for the Council.
3. Tasks of the qualification teams:
 - 1) analysis of candidates' documents submitted by the recruitment committee,
 - 2) analysis and assessment of the relationship between the candidate's completed master's degree programme, other forms of education and scientific achievements, and the scientific discipline chosen by him/her,
 - 3) analysis of qualifications and competences as well as scientific achievements of candidates and awarding ranking points in accordance with point 2 subsections 1-3 of Appendix No. 1 to the recruitment rules,
 - 4) analysis of the concept of the doctoral dissertation of the candidates and awarding ranking points in accordance with point 2 subsection 4 of Annex 1 to the recruitment rules,
 - 5) conducting an interview and awarding ranking points in accordance with point 2 subsection 5 of Appendix No. 1 to the recruitment rules.
 - 6) determining the general, total number of ranking points obtained by the candidate from all the criteria referred to in point 1 of Appendix No. 1 to the recruitment rules,
 - 7) Submission of the protocol to the Recruitment Committee along with individual evaluation sheets of candidates and recommendations to the Recruitment Committee on:

- a) pre-qualification of candidates for entry on the list of doctoral students,
 - b) a proposal to change the limit of places for a scientific discipline,
 - c) establishing a reserve list of candidates,
- 8) preparing information for the admissions committee on the course of the qualification procedure in the case of a candidate's request for reconsideration of the case.
4. Meetings of the qualification team are recorded. The minutes shall be signed by the chairman and the members of the selection team participating in the meeting, subject to paragraph 5.
 5. In the case of a meeting conducted remotely, the minutes are signed only by the chairman of the qualification team.

§ 5

1. A member of the qualification team is obliged to maintain impartiality and objectivity in the assessment of candidates for the Doctoral School.
2. A member of the qualification team informs the chairman of the qualification team of any circumstances that may affect his or her impartiality and objectivity in the assessment of candidates for the Doctoral School.
3. A member of the selection team is excluded from the candidate's assessment in particular if:
 - 1) provided the candidate with the statement referred to §6 section 1 point 3,
 - 2) he was the supervisor of the candidate's master's thesis;
 - 3) is the candidate's superior or is in another employment relationship with the candidate;
 - 4) the candidate is or was his/her spouse or is a relative or in-law to the second degree, or remains or has been cohabiting with a member of the admissions committee;
 - 5) the candidate is or was a person related to a member of the committee by adoption;
 - 6) there are other objective circumstances that may give rise to justified concerns as to the impartiality and objectivity of the candidate's assessment.
4. The chairperson may exclude himself from the evaluation of a candidate in the cases referred to in paragraph 3.
5. If at least two members of the qualification team are excluded from the candidate's evaluation, the chairperson applies to the Rector to appoint new members of the team.
6. The exclusion of a member of the qualification team from the assessment of a given candidate is recorded in the report of the selection team.

Section III Recruitment procedure

Chapter I Formal criteria

§ 6

1. Candidates may apply for admission to the Doctoral School in the scientific discipline specified in § 1 section 1 who:
 - 1) hold a master's degree, a master's degree in engineering or an equivalent title,
 - 2) have a documented knowledge of English at a level of language proficiency of at least B2 according to the Common European Framework of Reference for Languages (CEFR), subject to paragraph 5 – the template of the declaration is included in Annex 8 to the admission rules,
 - 3) obtain a statement from a potential supervisor from the list referred to in § 1 section 9 - the template of the statement is included in Appendix No. 2 to the recruitment rules.
2. In exceptional cases, justified by the highest quality of scientific achievements, the Doctoral School may be applied for admission by graduates of first-cycle studies or students who have completed the third year of long-cycle studies who meet the requirements referred to in section 1 points 2 and 3.
3. Confirmation of English language proficiency at least B2 level are only the documents indicated in Appendix No. 5 to the recruitment rules.
4. In the absence of a master's degree diploma due to waiting for its issuance, the candidate is obliged to present a certificate from the university confirming the award of a master's degree.
5. The certificate is not required for native English speakers.
6. Candidates may undertake education at the Doctoral School conducted in English if they have knowledge of English at least at B2 level.
7. Foreigners may undertake education at the Doctoral School conducted in Polish if, in addition to knowledge of English at the B2 level, they demonstrate knowledge of the Polish language, i.e.:
 - 1) have completed a one-year preparatory course to study in Polish in units designated by the minister responsible for higher education, or
 - 2) have a certificate of proficiency in Polish issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language or
 - 3) have completed studies in Poland in a field of study conducted in Polish, or
 - 4) during the interview, they will receive confirmation that their preparation and level of knowledge of the Polish language allow them to undertake education in Polish.
8. If the Master's degree diploma was issued in a language other than Polish or English, the candidate shall attach a certified translation into Polish.

Chapter II Schedule of the recruitment procedure

§ 7

1. The schedule of the recruitment procedure includes:
 - 1) registration of the candidate in the Online Registration of Candidates (IRK) system, completion of forms, uploading electronic versions of documents, payment of the recruitment fee - **1-17 August 2025**,
 - 2) Admission procedure - **18 August - 12 September 2025**, including interviews with candidates within the following scientific disciplines:
 - Automation, electronics, electrical engineering and space technologies - **10-11 September 2025**,
 - Technical informatics and telecommunications – **September 8-9, 2025**;
 - Civil engineering, geodesy and transport - **10 September 2025**;
 - Materials engineering - **September 11, 2025**;
 - Mechanical engineering - **September 10-12, 2025**;
 - Security sciences - **September 10-12, 2025**;
 - Chemical sciences - **September 12, 2025**
 - 3) announcement of the list of candidates pre-qualified for inclusion on the list of doctoral students – **17 September 2025**,
 - 4) issuance of an administrative decision on refusal of admission to the Doctoral School to candidates not qualified for entry on the list of doctoral students – **23-25 September 2025**,
 - 5) submission by candidates pre-qualified for entry on the list of doctoral students of the documents referred to in § 14 section 1 – **17-23 September 2025**,
 - 6) announcement of the list of those admitted to the Doctoral School - **September 25, 2025**
2. The Admission Committee may make changes to the schedule referred to in paragraph 1 by providing information on this matter on the Doctoral School's website by 15 July 2025, subject to paragraph 3
3. In the case of too many candidates, changes to the deadlines for the activities referred to in paragraph 1(2)-(6) may be introduced until 20 August 2025.
4. The lists referred to in section 1 points 3 and 6 are published on the Doctoral School's website.

Chapter III Registration and submission

§ 8

1. Before registering in the IRK system, the candidate is obliged to:
 - 1) read these recruitment rules,
 - 2) preparation of electronic versions of the documents referred to paragraph 4,
 - 3) select a potential supervisor and the proposed scope of research from the list referred to § 1 section 9, hold an initial interview with the potential supervisor about the possibility of scientific supervision and research topics, and obtain his/her signature on the statement - a template of the statement is included in Appendix 2 to the recruitment rules.

2. Registration of candidates to the Doctoral School and submission of documents takes place only electronically via the IRK in accordance with the instructions available on the Doctoral School's website and in the IRK system.
3. A candidate may register and choose only one scientific discipline from among the disciplines referred to § 1 section 1.
4. After registering in the IRK system (creating an account) and filling in the forms, the candidate uploads electronic versions of the following documents (pdf format) to the IRK system, subject to sections 5 and 6:
 - 1) application for admission to the Doctoral School generated from the IRK system and signed,
 - 2) a diploma confirming the award of a master's degree, a master's degree in engineering or an equivalent title,
 - 3) a supplement to the Master's Diploma or another document confirming the course of study,
 - 4) declaration of the potential supervisor – according to the template included in Appendix 2 to the recruitment rules,
 - 5) concept of the doctoral dissertation – according to the template included in Appendix 3 to the recruitment rules,
 - 6) information questionnaire with attachments - according to the template included in Appendix 4 to the recruitment rules,
 - 7) a declaration of English language proficiency at least B2 – according to the template included in Appendix 8 to the recruitment rules,
 - 8) curriculum vitae (CV),
 - 9) a signed information clause regarding the processing of personal data – according to the template included in Appendix No. 6 to the recruitment rules.
5. Candidates, beneficiaries of the "Diamond Grant" program, in addition to the documents referred to in paragraph 4, submit a document confirming the receipt of the "Diamond Grant".
6. The candidates referred to in § 6 section 2 submit:
 - 1) documents referred to in section 4 points 1 and 4-9,
 - 2) a diploma confirming the award of an engineer's or bachelor's degree or a certificate of completion of the third year of long-cycle master's degree studies,
 - 3) documents confirming the highest quality scientific achievements.
7. A candidate holding a diploma confirming the award of a second-degree qualification outside Polish shall additionally submit a translation of the diploma prepared by a sworn translator, subject to § 6 section 7. To recognize a diploma as entitling to undertake education at the Doctoral School, the provisions of Articles 326 and 327 of the Act apply.
8. If the documents referred to in paragraph 4 are not submitted, the admission committee calls the candidate to complete them within 7 days from the date of sending the request to the candidate's e-mail address indicated in the IRK system. Failure to complete the documents within the set deadline will result in the candidate's not being admitted to the qualification procedure.

Chapter IV Application fee

§ 9

1. The amount of the recruitment fee to the Doctoral School is determined by the Rector by 30 May 2025.
2. The candidate makes a payment to the individual bank account generated for each candidate by the IRK system, no later than **by 18 August 2025**.
3. In a particularly justified case, the candidate may, by 5 August 2025, submit an application to the Dean's Office of the Doctoral School to the Rector for exemption from the application fee. The Rector makes a decision within 7 days from the date of submitting the application.
4. In the event of refusal to exempt from the fee, the candidate is obliged to pay the application fee within 7 days of providing this information.
5. If the payment is not made within the time limit referred to in paragraph 2 or the application referred to in paragraph 3 is not submitted or the deadline referred to in paragraph 4 expires, the candidate is not subject to the qualification procedure.
6. A candidate is entitled – at his/her request – to a refund of the application fee in the case of:
 - 1) resignation from participation in the qualification procedure before its commencement, i.e. before 18 August 2025,
 - 2) overpayment.

Chapter V Qualification procedure

§ 10

1. The qualification procedure is conducted by the qualification team competent for the scientific discipline chosen by the candidate and includes:
 - 1) analysis and assessment of the relationship between the candidate's completed Master's degree programme, other forms of education and scientific achievements, and the scientific discipline chosen by him/her,
 - 2) awarding ranking points in the following criteria:
 - a) the result of completing a master's degree,
 - b) qualifications and competences for education at the Doctoral School,
 - c) scientific achievements,
 - d) concept of the doctoral dissertation,
 - e) interview.
2. The qualification team awards ranking points to candidates in individual criteria on the terms set out in Appendix 1 to the recruitment rules.
3. The qualification team, to the extent referred to in paragraph 1 point 1, recommends a positive or negative assessment to the qualification committee. In the case of a negative assessment, the Qualification Team prepares a justification.
4. In the case of a person holding a diploma of studies completed outside of Polish, the qualification team competent for the scientific discipline chosen by the candidate may request the candidate to present additional documents.

5. In the case of a positive assessment of the candidates referred to in § 6 section 2, the qualification team awards the candidate 60 points for the criteria referred to in section 1 point 2 letters a-c.
6. In the case of a beneficiary of the "Diamond Grant" programme, the qualification team awards the candidate 60 points for the criteria referred to in paragraph 1 point 2 letters a-c, regardless of the candidate's results in these criteria.
7. The number of ranking points of the candidate for the criterion referred to in paragraph 1(2)(b)-(e) is the arithmetic mean of the points awarded by individual members of the qualification team, rounded up to one decimal place, and may not be higher than the maximum value specified for a given criterion.
8. The maximum number of ranking points that can be awarded by the qualifying team from the criteria referred to in paragraph 1 point 2 is 110 points.
9. After the end of the qualification procedure, the qualification team immediately submits to the admission committee the completed and signed documents referred to in § 3 section 10 item 2.

§ 11

1. The purpose of the interview is to check the candidate's preparation and motivation to conduct scientific work and their scientific interests based on the presented research project and general knowledge of the scientific discipline.
2. Information on the date, place or form of the interview for candidates within the scientific discipline referred to in § 1 section 1 shall be provided to the candidates by e-mail to the e-mail address indicated in the IRK system by 29 August 2025.
3. The interview can be conducted on-site or remotely using commonly available online tools. The preferred communicator is MS Teams.
4. Before the interview begins, the chairman or secretary of the selection team is obliged to verify the candidate's identity.
5. The interview consists of two parts:
 - 1) part one – presentation by the candidate of the initial concept of the doctoral dissertation prepared in accordance with the research topic agreed with the potential supervisor – max. 15 min.,
 - 2) Part two – questions from the members of the qualification team aimed at checking the ability to justify/defend the presented concept of the doctoral dissertation, conduct a scientific discussion and motivation for research work, as well as the candidate's general knowledge in the field of the selected scientific discipline.
6. The candidate's presentation should include the following issues:
 - 1) the initial topic of the doctoral dissertation,
 - 2) justification of the choice of topic, results of the analysis of the state of knowledge in the field of selected research topics, literature review,
 - 3) initial definition of the research problem (aim, research questions, hypotheses, subject of the dissertation),
 - 4) the proposed methodology,
 - 5) expected results.

Chapter VI

Results of the recruitment procedure

§ 12

1. Before accepting the protocols of the qualification teams, the selection committee may commission the qualification team to analyse the documents and the method of awarding ranking points.
2. A candidate may be considered within the limit of places for a scientific discipline to be entered on the list of doctoral students only in the following cases:
 - 1) meeting the formal requirements referred to in § 6 section 1,
 - 2) payment of the recruitment fee, in accordance with the conditions specified in § 9,
 - 3) obtaining a positive assessment referred to in § 10 section 1 point 1 and section 3,
 - 4) obtain a total of at least 55 ranking points, including at least 20 points from the interview.
3. Failure to meet the conditions referred to in paragraph 2 makes it impossible to enter a candidate on the ranking list of candidates even if the limit of places specified for the scientific discipline is not used.

§ 13

1. The results of the recruitment procedure are public.
2. The admissions committee draws up a report on the recruitment process, to which it attaches a document called the ranking list of candidates, containing information about candidates pre-qualified for entry on the list of doctoral students.
3. The order in which candidates are placed on the ranking list is determined by the number of ranking points and the fulfilment of the requirements referred to in § 12 section 2.
4. If candidates obtain the same total number of ranking points, admission to the Doctoral School is determined by the number of points awarded in the first place for:
 - 1) an interview referred to in § 10 section 1 point 2 letter e,
 - 2) scientific achievements referred to in § 10 section 1 point 2 letter c.
5. In the absence of a decision based on the conditions referred to in paragraph 4, the decision on admission to the Doctoral School is made by the admission committee.
6. After analysing the preliminary results of the recruitment procedure, the Admission Committee may apply to the Rector to change the limit of places for individual scientific disciplines or to increase the limit of places for the Doctoral School for the academic year 2025/2026.
7. Candidates who do not meet the conditions referred to in § 12 section 2 are placed on the ranking list in a separate group below the candidates who meet these conditions.
8. The ranking list includes:
 - 1) the candidate's name and surnames,
 - 2) final result – the sum of ranking points,
 - 3) designation whether the candidate has been pre-qualified for entry on the list of doctoral students of the Doctoral School.
9. The ranking list is signed by the chairman of the recruitment committee.

10. Any deletions and changes made to the ranking list after it has been signed should include a justification and be confirmed by the signature of the chairman of the admission committee.

Chapter VII **Admission and refusal of admission to the Doctoral School**

§ 14

1. A candidate pre-qualified for entry on the list of doctoral students is admitted to the Doctoral School after being delivered to the Dean's Office of the Doctoral School no later than by 23 September 2025.
 - 1) declarations in accordance with the template set out in Appendix No. 7 to the recruitment rules,
 - 2) a diploma of completion of second-cycle studies, uniform master's degree studies or equivalent obtained on the basis of separate regulations or a certificate of obtaining a master's degree.
2. In special cases, the chairman of the admissions committee may set a deadline for the other candidate to submit the documents referred to in paragraph 1.
3. Failure to meet the requirements set out in paragraph 1 results in the deletion of the candidate from the list of those pre-qualified for entry on the list of doctoral students and a request from the admission committee to the Rector to issue a decision on refusal of admission to the Doctoral School.
4. Candidates who meet the conditions referred to in § 12 section 2 and have not been admitted due to the exhaustion of the limit of places specified for the scientific discipline constitute the reserve group. In the event of vacancies on the list of pre-qualified candidates for the Doctoral School for the academic year 2025/2026 in the scientific discipline chosen by the candidate, these persons may, by the decision of the Rector, be admitted to the Doctoral School in the order resulting from the number of points obtained.
5. The admissions committee immediately informs the candidate about admission in this mode. The provisions of paragraphs 1 and 2 shall apply accordingly, and the declaration referred to in paragraph 1 shall be submitted by the candidate within seven days from the date of providing information about this obligation, otherwise the qualification will expire by operation of law.

§ 15

1. Admission to the Doctoral School takes place by way of entry on the list of doctoral students.
2. Refusal of admission to the Doctoral School is made by way of an administrative decision of the Rector at the request of the admission committee. The Rector's decision may be appealed for reconsideration of the case within 14 days from the date of its delivery.

Section IV Special recruitment procedures

Chapter I General

§ 16

1. Recruitment of candidates to the Doctoral School as part of a special recruitment procedure takes place as a separate competition procedure, except for the limits of places specified in § 1 section 8, the rules of which consider these recruitment rules and the rules specified for the program, project, grant or agreement, hereinafter referred to as the "common recruitment rules".
2. Common admission rules, after consultation with representatives of the competent institution or the head of the programme, project, grant or contract, are approved by the chairman of the admission committee
3. The special recruitment procedure for the Doctoral School is conducted by the admission committee and the qualification teams referred to in § 2 section 1, subject to sections 4 and 5.
4. Meetings of the qualification teams and the recruitment committee as part of the special recruitment procedure may be attended by representatives or managers referred to in paragraph 2.
5. The Chairman of the Recruitment Committee, at the request of the persons referred to in paragraph 2, may appoint additional qualification teams.
6. Special recruitment procedures can be conducted throughout the year. In the event of termination of the activity of the Admission Committee and qualification teams during the special recruitment procedure, the Rector may extend their activity until the end of the procedure.
7. Candidates recruited under a special recruitment procedure may be admitted to the Doctoral School for the academic year 2025/2026 only if they ensure, throughout the entire period of education, full funding from doctoral programmes, projects, grants or contracts in the amount not lower than the amount of the scholarship specified in Article 209 section 4 of the Act and a possible increase in the scholarship and co-financing of the costs of using the research infrastructure, as well as financing activities related to the procedure for awarding a doctoral degree.
8. The period of education referred to in paragraph 7 also includes the period of suspension of education and extension of the deadline for submitting the doctoral dissertation.
9. The condition for admission to the Doctoral School and financing of candidates referred to in paragraph 7 is an agreement specifying the conditions for the implementation, financing and settlement of funds for the financing of doctoral scholarships(s), increase in the amount of the scholarship or scholarships and social security costs incurred by MUT and, possibly, co-financing of the costs of using research infrastructure, as well as financing activities related to the procedure for the award of a doctoral degree.

Chapter II "Implementation Doctorate" program

§ 17

1. Recruitment of candidates to the Doctoral School under the "Implementation Doctorate" program, hereinafter referred to as the "DW Program" is conducted as a special recruitment procedure on the basis of the Communication of the Minister of Science on the establishment of the "Implementation Doctorate" program and the call for applications.
2. Candidates for the DW programme should be recruited from among the employees of companies and other entities cooperating with the Military University of Technology.
3. The Recruitment Committee, after publishing the Communication referred to in paragraph 1, determines:
 - 1) recruitment schedule,
 - 2) list and templates of documents submitted by the potential supervisor and candidate at each stage of recruitment,
 - 3) the manner and place or form of submitting documents.
4. Recruitment for the DW program is conducted by the admissions committee and qualification teams in two stages:
 - 1) initial stage,
 - 2) final stage.
5. The initial stage includes:
 - 1) registration of the candidate in the IRK system, uploading the electronic version of the documents, payment of the recruitment fee referred to in § 9 section 1 to an individual bank account generated for each candidate by the IRK system within the deadline specified in the schedule referred to in section 3 item 1,
 - 2) submission of documents by the admissions committee to the qualification team competent for the scientific discipline,
 - 3) Qualification procedure conducted by the qualification team in the scope of:
 - a) analysis and evaluation of the topic of the doctoral dissertation submitted by the candidate and the scientific achievements of the potential supervisor,
 - b) the candidate meets the formal requirements to:
 - participation in the DW program,
 - education at the Doctoral School of the Military University of Technology in accordance with § 6 section 1 and § 10 section 1 point 1,
 - c) conducting an interview,
 - d) awarding ranking points for the criteria referred to §10 section 1 point 2,
 - e) provide the admission committee with the documents referred to section 3 point 3 together with recommendations for the recruitment committee regarding the candidate's qualifications for the DW programme.
6. A candidate may obtain a positive recommendation from the qualification team only if they meet the formal requirements referred to in section 5 point 3 letter b, obtain a positive grade referred to in section 5 point 3 letter a and obtain a minimum of 20 points from the interview.

7. Before accepting the protocols of the qualification teams, the Selection Committee may order the Selection Team to re-conduct the qualification procedure referred to in section 5(3)(a), (b) and (d).
8. The admissions committee draws up a report on the course of the preliminary stage, to which it attaches, in the case of positive acceptance of the candidates, a document called a ranking list, containing information about candidates pre-qualified for entry on the list of doctoral students under the DW programme.
9. On the basis of the admission committee's report from the preliminary stage:
 - 1) an application is submitted to the Minister of Science to qualify a candidate for participation in the DW programme through the Integrated System of Services for Science (ZSUN/OSF), or
 - 2) in the event of failure to meet the requirements referred to in paragraph 6, the candidate receives the Rector's decision on refusal of admission to the Doctoral School for the academic year 2025/2026 under the programme.
10. The proposals referred to in paragraph 9(1) shall be prepared separately for each pre-qualified candidate.
11. The results of the preliminary stage are public. Information about the candidate's qualification or non-qualification is posted on the Doctoral School's website and sent to the candidate's e-mail address.
12. The final stage applies only to candidates who have been entered on the ranking list in the preliminary stage and includes:
 - 1) submission by the candidate of the documents for this stage, specified in section 3 point 2,
 - 2) the final qualification of candidates from the ranking list by the recruitment committee, subject to paragraph 14,
 - 3) preparation by the recruitment committee of the final report on recruitment to the DW program.
13. The admissions committee may, at any stage of the recruitment process for the DW program, request the candidate to submit additional documents confirming the fulfilment of the requirements for participation in the DW program.
14. The final qualification is carried out only if the Minister provides information on the qualification of the candidate's application to participate in the DW programme for the academic year 2025/2026.
15. If the Minister provides information on the failure to qualify the MUT application for participation in the DW programme, the Rector issues a decision on refusal to admit the candidate to the Doctoral School under this programme, regardless of the results of the initial stage.
16. As a result of the final qualification, on the basis of the final report of the recruitment committee, the candidate:
 - 1) is entered on the list of doctoral students of the Doctoral School for the academic year 2025/2026 under the DW programme, or
 - 2) receives the Rector's decision on refusal of admission to the Doctoral School for the academic year 2025/2026 under this programme.
17. The candidate's participation in the recruitment process for the DW programme does not exclude, at his/her request, participation in the recruitment process for the Doctoral School for the academic year 2025/2026.

Chapter III
Other programmes, projects, grants, contracts

§ 18

1. Special recruitment procedures may also be conducted under other programmes, projects, grants or agreements.
2. Detailed rules of the procedure referred to in paragraph 1 are specified by the admissions committee, at least 14 days before the start of recruitment, considering the candidates' compliance with the formal requirements referred to in § 6 section 1 and the requirements specified for the programme, project, grant or agreement.
3. Qualification procedures carried out as part of the procedures referred to in paragraph 1 should be based on an interview considering the additional requirements of the project/programme, grant or contract.

Section V
Final provisions

§ 19

1. In matters not regulated by these rules, the following provisions apply:
 - 1) Act
 - 2) Regulation of the Minister of Science and Higher Education of 28 September 2018 on the nostrification of higher education diplomas abroad and confirmation of completion of studies at a specific level (Journal of Laws No. item 1881),
 - 3) of the Act of 14 June 1960. The Code of Administrative Procedure (i.e. Journal of Laws of 2024, item 572, as amended).

Specific rules awarding ranking points

1. Selection teams award ranking points to candidates according to the following criteria:

Criterion	Number of points Ranked	
1. Master's Degree Result	0:÷20	60 points in the case of candidates referred to in § 10 sec. 5 and 6 of the recruitment rules
2. Qualifications and competences for education at the Doctoral School in the selected scientific discipline	0 ÷ 10	
3. Scientific achievements	0:÷30	
4. The concept of the doctoral dissertation	0 ÷ 10	
5. Interview	0 ÷ 40	
Total max.	110	

2. Detailed rules for awarding ranking points in individual criteria:

1) Master's Degree Result

Result	Number of points Ranked
Very good with distinction (5W)	20
very good (5)	15
good plus (4+)	10
good (4)	5
below good (under 4)	0

2) Qualifications and competences of a candidate for education at the Doctoral School in a selected scientific discipline

Specification	Number of ranking points
1) documented trips abroad (e.g. Erasmus), internships, individual studies	0 ÷ 5
2) certificates, certificates and attestations confirming the acquisition of qualifications needed in scientific work (postgraduate studies, courses, training, certificate of any foreign language above B2, etc.)	0 ÷ 5

3) Candidate's academic achievements

Specification	Number of ranking points
1) documented scientific publications published in the years 2018-2025, including:	0 ÷ 30 points
a) monograph from the list referred to in Article 267 section 3 of the Act	0 ÷ 15 points for one monograph
b) chapter in a multi-author monograph from the list referred to in Article 267 section 3 of the Act	0 ÷ 5 points for one chapter – a total of no more than 10 points
c) scientific publication in journals from the list referred to in Article 267 section 3 of the Act	0 ÷ 10 points per publication
d) scientific publication in journals outside the list referred to in Article 267 (3) of the Act	0 ÷ 5 points for one publication – in total no more than 15 points.
e) participation in a scientific conference with the presentation of the paper and its publication in peer-reviewed post-conference materials, referred to in Article 267 (3) of the Act	0 ÷ 5 points for one publication – in total no more than 10 points.
2) documented awards or scholarships	0 ÷ 15 points
a) obtaining an award or scholarship from the minister responsible for higher education and science or the Minister of National Defence	8 points for one award or scholarship
b) obtaining the Rector's award or scholarship	0 ÷ 3 points
c) distinction for the best diploma thesis	0 ÷ 2 points
d) other research awards	0 ÷ 2 points
3) documented achievements in the Students' Scientific Club (KNS)	0 ÷ 5 points
1. distinction in the competition for the best student thesis as part of the activities of the Student Research Centre	0 ÷ 3 points;
2. distinction for the speech at the KNS seminar	0 ÷ 2 points
4) documented participation in research projects - based on statements of the principal investigators	0 ÷ 10 points

Comments:

1. *Each achievement must be documented in the form of an electronic copy in PDF format*
2. *If the sum of the points in the sub-criteria exceeds the maximum value for that criterion, the maximum number of points for that criterion will be awarded to you*

4) The concept of the doctoral dissertation

Specification	Ranking points
Assessment of the quality and substantive correctness of the concept, in particular the presentation of the topic of the dissertation and the justification of its selection, definition of the research problem, purpose, research questions, hypotheses, methodology and presentation of the current state of research in the field of the adopted topic.	0 ÷ 10

Editing requirements: max. 5000 characters without spaces, Arial font, normal style, size 12, margins: right, left, up, bottom - 2.5 cm, line spacing 1.5; justified text.

5) Interview

Specification	Ranking points
1) evaluation of the presentation of the concept of the doctoral dissertation in the field of: a) justification for taking up the topic, b) defining the research problem (goal, research questions, hypotheses), c) proposed methodology, d) novelty and originality of the issues raised, e) to present the state of research in the field of project and literature;	0 ÷ 15
2) Assessment of knowledge, skills and motivation: a) the ability to justify/defend the presented concept of the doctoral dissertation, b) the ability to conduct a scientific discussion, including coherence and clarity of argumentation, c) general knowledge in the field of scientific discipline, d) motivation to conduct research work.	0 ÷ 25

(academic title/degree)

(name and surname of the potential supervisor)

(scientific discipline represented)

STATEMENT

I declare that if a candidate will be admitted*:

(name and surname of the candidate)

to the Doctoral School of the Military University of Technology for the academic year 2025/2026, I agree to be a scientific supervisor within the research topic:

(research topics)

At the same time, I declare that:

- 1) I was not the supervisor of 4 doctoral students who were removed from the list of doctoral students due to a negative result of the mid-term evaluation,
- 2) I did not supervise the preparation of the dissertation by at least 2 persons applying for a doctoral degree who did not receive positive reviews referred to in Article 191 section 1 of the Act.

.....
(date)

.....
(signature of the potential supervisor)

* delete as appropriate

(name and surname of the candidate)

(scientific discipline)

The concept of the doctoral dissertation¹

.....
signature of the candidate

¹ The concept should include: the initial topic of the dissertation and the justification for its selection, the definition of: the research problem, the purpose, the research questions, the hypotheses, the subject of the dissertation methodology and the presentation of the current state of research in the field of the adopted subject matter - **max. 5000 characters without spaces**, Arial font, normal style, size 12, margins: right, left, up, bottom - 2.5 cm, line spacing 1.5, justified text

INFORMATION QUESTIONNAIRE

(name and surname of the candidate)

I. BASIC DATA

1. Completed second-cycle (master's) studies

1)	Name of the university	
2)	field of study	
3)	final score	
4)	year of completion	
5)	Title of the diploma thesis	
6)	name and surname of the head of the diploma thesis	

2. Do you have a PhD degree? If so, please attach a copy of your doctoral diploma or provisional certificate – **attachment no. 1**

3. Have you had or are you initiating doctoral proceedings or proceedings for awarding a doctoral degree? If so, please provide the university/institute and scientific discipline and the topic of the dissertation.

4. Have you been or are you a participant of doctoral studies (third-cycle studies)? If so, please provide the university/institute, scientific discipline, year of commencement - year of completion

5. Have you been or are you a doctoral student at a doctoral school? If so, please provide the name of the doctoral school, scientific discipline, date of beginning and end of education

6. Current employment

(name of the workplace, city, position held, status – professional soldier, police officer, prison service officer, civilian, other)

II. QUALIFICATIONS AND COMPETENCES

1. Trips abroad and individual studies:

1) mobility under programs, e.g. Erasmus – Annex 2

(name of the programme, date of departure, semester of study, host university, country)

2) foreign internships – Appendix No. 3

(name of the traineeship, date, semester of study, host institution, country)

3) individual studies - Appendix No. 4

(semester(s) of study, level of study)

2. Certificates and attestations confirming the acquisition of qualifications necessary for scientific work - Appendix No. 5

(name of certificate/attestation)

3. Document certifying knowledge of a foreign language at the level of language proficiency above B2 - Appendix No. 6¹

(name of certificate/attestation)

4. Documents certifying knowledge of the Polish language only in the case of foreigners educated in Polish - Appendix No. 7²

(document name)

III. SCIENTIFIC ACHIEVEMENTS

1. Publication activities in the years 2018 - 2025³:

1) monograph from the list referred to in Article 267 section 3 of the Act - Appendix No. 8

(author(s), title, publisher, year of publication, number of points)

¹ documents confirming knowledge of any foreign language at a level above B2, e.g. C1, C2

² documents referred to in § 6 section 6 points 1-3

³ in the case of:

- the monograph should be accompanied by a copy of the title page and an abstract (max. 5 A4 pages),
- chapter in a monograph, scientific publication or paper, longer than 5 pages, a title page and an abstract (max. 3 A4 pages) should be attached, a copy of the entire publication should be attached to 5 pages,

- 2) chapter in a multi-author monograph, from the list referred to in Article 267 section 3 of the Act - **Appendix No. 9**

(author(s), title, title of the monograph, publisher, year of publication, number of points)

- 3) scientific publication in journals from the list of scientific journals referred to in Article 267 (3) of the Act - **Appendix No. 10**

(author(s), title, journal name, year of publication, number of points)

- 4) scientific publication in journals outside the list referred to in Article 267 section 3 of the Act - **Appendix No. 11**

(author(s), title, journal name, year of publication)

- 5) participation in a scientific conference with a presentation of the paper and its publication in peer-reviewed post-conference materials, in the list referred to in Article 267 (3) of the Act - **Appendix No. 12**

(name of the conference, date, place, topic of the presentation, author(s))

2. Awards, scholarships obtained

- 1) awards or scholarships of the minister responsible for higher education and science or the Minister of National Defence – **Appendix 13**

(name of the award or scholarship, date of award)

- 2) obtaining the Rector's award or scholarship – **Appendix No. 14**

(name of the award or scholarship, date of award)

- 3) distinction for the best diploma thesis – **attachment No. 15**

(bachelor's/master's thesis, date of award)

- 4) other awards for research activity – **Appendix No. 16**

(title of the award, date of award)

3. Achievements in the Students' Scientific Club (SSC)

- 1) distinction in the competition for the best student thesis as part of the activities of the Committee – **Appendix No. 17**

(topic of the thesis, date of award)

2) distinction for the presentation at the SSC seminar – ***attachment no. 18***

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(topic of the speech, date of awarding the distinction)

4. Participation in research projects in the last 5 years - *attachment no. 19*

Lp.	Project name Research	Time of participation in the project from - to	University, scientific institution where the project is implemented	Academic title/degree name and surname Project Manager	% of the candidate's participation in the project
1					
2					

Comments:

- only attachments in pdf or jpg format are uploaded to the IRK system
- the appendix to the point/subsection of the Questionnaire should contain confirmation of all information indicated in this point/subsection,
- attachments should contain confirmations of awards, scholarships, distinctions in the form of scans of diplomas, certificates, decisions,
- Confirmation of the candidate's participation in research projects is a certificate from the principal investigator, in the case of several certificates, they must be uploaded in one file
- in the case of a large file size, it is possible to split the file and upload it as additional attachments available in the IRK form,
- the size of all files should not exceed 50 MB.

<i>city, state, date</i>	<i>signature of the candidate</i>

**List
documents confirming knowledge of English
at least B2 level**

In the recruitment procedure to the Doctoral School of MUT, the following documents are accepted, confirming the candidate's knowledge of English at least at the B2 level on the scale of global language proficiency according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR)":

1. A diploma of graduation containing a graphic sign informing about the 6th or 7th level. The Polish Qualifications Framework is assigned to full qualifications included in the integrated qualifications system, if the diploma supplement contains information that the only or basic foreign language taught during the studies was English and the learning outcomes were achieved for English.
2. Information in the supplement to the diploma of graduation that you have passed the English language exam at least at B2 level.
3. Diploma in English Philology.
4. A certificate confirming the knowledge of English issued by the National School of Public Administration as a result of a linguistic verification procedure.
5. Certificates confirming the achievement of the Standard Language Profile (SPJ) 3232 of English proficiency according to the NATO Standardization Agreement STANAG 6001.
6. A document confirming the completion of studies or postgraduate studies abroad or in the Republic of Poland, if the language of instruction was English.
7. A document issued abroad recognized as equivalent to a secondary school-leaving certificate if the language of instruction was English.
8. International Baccalaureate Diploma or European Baccalaureate Diploma.
9. Certificate of passing the departmental exam in English, at a level corresponding to at least B2, issued by the Ministry of Foreign Affairs or other central administration offices.
10. A document confirming entry on the list of sworn translators in the Republic of Poland or a document confirming the qualifications of a sworn translator in another Member State of the European Union, a member state of the European Free Trade Association (EFTA) – a party to the Agreement on the European Economic Area or in the Swiss Confederation.
11. Certificates confirming knowledge of English at least at B2 level issued by:
 - 1) Cambridge Assessment English,
 - 2) LanguageCert Polska,
 - 3) Educational Testing Service (ETS),
 - 4) European Consortium for the Certificate of Attainment in Modern Languages (ECL),
 - 5) Oxford Test of English (OTE),
 - 6) Trinity College: Integrated skills in English (ISE),

- 7) City & Guilds, City & Guilds Pitman Qualifications, Pitman Qualifications Institute,
- 8) Pearson Qualifications: Pearson test of English - PTE General, Pearson test of English - PTE Academic, PEIC, LCCI qualifications,
- 9) Cambridge Assessment English, London Chamber of Commerce and Industry Examinations Board. British Council, IDP IELTS Australia: International English Language, Education Development International (EDI), University of Cambridge, ESOL Examinations,
- 10) TELC GmbH, WBT Weiterbildungs -Testsysteme GmbH,
- 11) universities and institutions associated with the Association of Language Testers in Europe (ALTE), the Network of University Language Testers in Europe (NULTE), the Association of Academic Foreign Language Teaching Centres (SERMO).

Information clause

Pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), OJ L.2016.119.1, hereinafter referred to as "GDPR", I hereby inform you that:

1. The administrator of your personal data is the Military University of Technology with its registered office in Warsaw (code: 00-908) at 2 gen. Sylwestra Kaliskiego Street, Poland.
2. The Data Controller has appointed a Data Protection Officer to supervise the correctness of personal data processing, who can be contacted via the following e-mail address: iod@wat.edu.pl.
3. Your personal data will be processed for recruitment purposes to the Doctoral School, and after admission they will be processed for the purposes of documenting the course of education and for statutory, statistical and archiving purposes, as well as for the purpose of pursuing and defending against possible claims.
4. The data provided will be processed on the basis of Article 6(1)(c) and (e) of the GDPR, i.e. in order to comply with a legal obligation to which the Controller is subject and when the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Controller.
5. In the case of awarding an increased scholarship amount, data of special categories in the form of a person's health condition (including disability) will be processed on the basis of Article 9(2)(b), i.e. the processing is necessary for the fulfilment of duties and performance by the Administrator in the field of labour law, social security and social protection.
6. Providing data is voluntary, but necessary to achieve the purposes for which it was collected. Failure to provide them will make it impossible to conduct recruitment and admission to the first year of education at the Doctoral School.
7. Personal data will not be made available to other recipients, except for the minister competent for science and higher education, the Minister of National Defence and cases provided for by law.
8. The data will be stored for the period necessary to carry out all activities related to the recruitment process, and after admission to the Doctoral School for a period of 50 years from the completion of education;
9. You have the right to access your data and, subject to the provisions of law: the right to rectify, delete, limit processing.
10. You have the right to lodge a complaint with the President of the Office for Personal Data Protection.
11. Persons whose personal data is processed by the University have the right to lodge a complaint with the competent supervisory authority, which is the

President of the Office for Personal Data Protection, if they believe that the processing of personal data violates the generally applicable regulations in this respect.

I confirm that I have read and acknowledge the above information.

.....
city, state, date

.....
signature of the candidate

(name and surname of the candidate)

(scientific discipline)

STATEMENT

Aware of the criminal liability for providing false information, I declare that as of **October 1, 2025**:

1. The Doctoral School of the Military University of Technology will be the only doctoral school where I will carry out education;
2. I have/do not have* a doctoral degree¹;
3. I have/do not have* the certificate(s):²
 - 1) on disability*,
 - 2) on the degree of disability* referred to in Article 5 and Article 62 of the Act of 27 August 1997 on vocational and social rehabilitation and employment of persons with disabilities (i.e. Journal of Laws of 2024, item 44, as amended).

.....
date and legible signature of the candidate

Attachments:

1.
2.

*- delete as appropriate

¹ in the case of holding a doctoral degree, a copy of the diploma on awarding the doctoral degree or a provisional certificate should be attached

² If you have a certificate, you must attach a copy of it

(name and surname of the candidate)

(scientific discipline)

STATEMENT

I declare that I have a documented knowledge of English at least at B2 level on the global scale of language proficiency according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR)" in accordance with Annex 5 to the Rules of Admissions to the Doctoral School of Military University of Technology for the academic year 2025/2026.

The confirmation of the above-mentioned acquaintance is¹:

(Diploma Reference, Supplement, Name of Certificate/Attestation)

.....
date and legible signature of the candidate

Attachment²:

1.

¹ only documents included in Annex 5 to the Rules of recruitment to the Doctoral School of MUT for the academic year 2025/2026 may be indicated

² a copy of a document confirming the knowledge of English indicated by the candidate